



SUN PETROCHEMICALS PRIVATE LIMITED

8th, 09th & 10th Floor, ATL Corporate Park
Opp. L&T Gate no. 7, Saki Vihar Road
Chandivali, Powai, Mumbai, BHARAT(INDIA) PIN – 400072
Tel: +91 22 69325300, + 91 22 28470484

TENDER DOCUMENT UNDER

INTERNATIONAL COMPETITIVE BIDDING

For

**Hiring of Engineering Consultancy Services for carrying out
Geophysical Services on callout basis for Hazira Offshore field in
Gujarat**

Tender No.: SunPetro/Geophysical Survey/2026-27/SPPL-288

International Competitive Bidding Tender Document

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SECTION- 1

INVITATION TO BID (ITB)

Sun Petrochemicals Private Limited

Corporate Office: 8th, 9th & 10th Floor, ATL Corporate Park, Saki Vihar Road,
Powai, Mumbai - 400 072, Maharashtra, BHARAT.

CIN: U24219MH1995PTC464242

Tel: +91 22 69325300, + 91 22 28470484

Website: www.sunpetro.com; Email Id: info.sunpetro@sunpetro.com

Ref. No. SunPetro/Geophysical Survey/2026-27/SPPL-288

Date:01.10.2026

INVITATION TO BID

Sub: Hiring of Engineering Consultancy Services for carrying out Geophysical Services on callout basis for Hazira Offshore field in Gujarat

Ref: Tender No.: SunPetro/Geophysical Survey/2026-27/SPPL-288

Dear Sir / Madam,

- 1.0 Sun Petrochemicals Private Limited** (hereinafter referred to as **Sun Petro / Company**) is pleased to invite you to submit the Bid for the subject tender in accordance with the requirements & details as stated in the Tender Document, under **TWO ENVELOPE SINGLE STAGE BIDDING SYSTEM** in following two Envelopes:

ENVELOPE-I: Technical & Un-Priced Commercial Bid

ENVELOPE-II: Priced Commercial Bid

Bidders are requested to read the instructions and requirements in the Tender Document carefully and accordingly to submit the Technical & Un-Priced Commercial Bid in one envelop and Priced Commercial Bid in another envelop as stated above, each in a separate wax sealed envelope. Both envelopes are required to be placed in one wax sealed envelope and be send to the tendering office address. Bids should be complete in all respects, as per the requirements of the relevant Sections & ANNEXURES.

1.1 Salient features of the Tender

1]	Tender No.	SunPetro/Geophysical Survey/2026-27/SPPL-288
2]	Title of Tender	Hiring of Engineering Consultancy Services for carrying out Geophysical Services on callout basis for Hazira Offshore field in Gujarat
3]	Brief Scope of Work	Refer Section-4 of the tender document
4]	Bid Security / Bid Bond	Bidders are required to furnish Bid Bond along with Technical & Un-Priced-Commercial Bid in ENVELOPE-I in the format as attached herewith at ANNEXURE-2 drawn from a Nationalised/Scheduled bank as listed at ANNEXURE-9 for an amount as specified below: Indian Bidder: Indian Rupees: 10 Lakhs Foreign bidder USD 10,000/-
5]	Bid Validity	One Hundred and twenty (120) days from due date of Bid submission
6]	Bid Bond Validity	One Hundred and fifty (150) days from due date of Bid submission
7]	Type of Tender	Open Tender under International Competitive Bidding
8]	Last Date & Time For Seeking Clarification by Bidders	07/10/2026 at 16:00 Hrs IST
9]	Date Of Pre-Bid Conference & Venue	Not Applicable
10]	Tender Closing Date & Time	12/10/2026 at 15:00 Hrs. IST

11]	Performance Guarantee (PBG) Bank	(A) Amount of PBG Indian bidder: INR (₹) @ 10% of estimated annual contract /call out value (B) Validity of PBG: Contract Validity Period + 60 days
12]	Address For Correspondence /Tendering Office/ Tender Submission	Office of Head –Commercial & Supply Chain Management (SCM), Head –Commercial & Supply Chain Management. SUN PETROCHEMICALS PVT. LTD 8 th , 9 th & 10 th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072 E-mail: dheeraj.paroch@sunpetro.com ,
13]	Mobilization Period	Tentative End of October 2026 or as informed in the callout order
14]	Contract Period	The duration of the Contract shall be one (1) year with an option to extend for a further period of one (1) more year, on the same rates, terms, and conditions. However, this being a call out contract, services shall be mobilized as and when required, vide separate call out.
15]	Mode of Tender submission	As specified at SECTION-2
16]	Terms & Conditions of Contract	As per Section-3 of this tender Document
17]	Location of Work	Hazira Offshore Field, Gujarat, India
18]	Special Mention	Receiving the Tender Document tender from Company does not qualify the bidder automatically for their bid consideration. The bidder has to qualify tender terms & conditions including Bid Evaluation Criteria (BEC) described in the tender.

NOTE:

Receiving the tender from Company does not qualify the bidder automatically for their bid consideration. The bidders have to qualify tender terms & conditions including BEC described in the Tender.

1.2. Acknowledgement of Tender Document

Bidder(s) receiving this 'Invitation To Bid' are required to confirm in writing whether they intend to bid or not within two days from electronic issue of this document, stating the reasons if declining to bid in this instance.

1.3. Pricing Strategy

Bidder is to quote strictly as per the 'Price Schedule' (Section-7) of this Tender document.

1.4 Evaluation Strategy

Evaluation of Bids for awarding will be based on the most advantageous offer to Sun Petro reflecting a combination of technical acceptance, qualification as per Bid Evaluation Criteria (BEC) as per Section-6 and Cost.

However, Company reserves the right to reject or accept, in whole or in part, any Bid; waive formalities in the bidding processor to negotiate Contract terms with any individual bidder when such is deemed fit by Company to be in their best interest. The company will be under no obligation to provide reasons for accepting or rejecting any Bid.

1.5 Award Strategy

Single Award/Contract (for Hiring of Engineering Consultancy Services) or Multiple awards/Contracts will rest with SunPetro's discretion. The decision of Sun Petro Management in short-listing the eligible Bidders shall be final and Binding on all Bidders.

1.6 Check List

Bidders should review and submit the check list (as per format at ANNEXURE-3) along with bid in the ENVELOPE-I (**Technical & Un-Priced Commercial Bid**).

1.7 Submission of Bids

Your wax sealed bid (ENVELOPE-I and ENVELOPE-II), complete in every respect & strictly in accordance with the Terms & condition in the Tender Documents, are to be submitted through one waxed envelope containing both envelopes as described above, at the reception of "Tendering Office" as detailed above, on or before Due date of Submission.

1.8 Bidders to note that Non-compliance with the bidding instructions, except as permitted in the Bid document and/or late arrival of Bid shall result in Bid not being considered.

1.9 Only bids submitted by bidders who have been issued bid documents by the Company shall be considered whereas unsolicited bid shall not be considered.

Further details are available in the Tender Document for the compliance.

Please acknowledge the receipt of the tender document per ANNEXURE-1 within 3 days from date of this ITB.

We look forward to receiving your bid complete in all respect on or before due date and time of bid submission.

Regards

Dheeraj Paroch
Head- SCM & Commercial

SECTION- 2

INSTRUCTIONS TO BIDDERS

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INSTRUCTIONS TO BIDDERS

2.1 General Instructions

- 2.1.1 Bidders must review the General Conditions of the Contract (GCC) and Detailed Scope of Work /Supply and specifications as per Tender, besides Bid evaluation Criteria, commercial aspect, Schedule of Rates /Bill of quantity and other information in the Tender document.
- 2.1.2 Bidders shall be deemed to have understood and taken into account all the terms and conditions prescribed in the Tender Document. Any exceptions/deviations, including those pertaining to Clauses affecting prices must be clearly stated ONLY in the format provided in ANNEXURE-4. However, in case no exceptions/deviations are made / taken by the bidder, Bidder must return the form marked "Not Applicable".
- 2.1.3 Bids from agent / agent's representatives will not be accepted, unless backed by valid Letter of Authorization from the bidder's Company.
- 2.1.4 Bids submitted by fax / email will summarily be rejected. Responsibility for the timely delivery of the Bid package before the Bid Due Date rests solely with the Bidder.
- 2.1.5 All prices and terms and conditions should be valid for entire period of Contract Period
- 2.1.6 The complete bid along with price Bid shall be duly signed and sealed by the Authorized Representative of the Bidder.

2.2 Joint Venture / Consortium Bidder's Bid

- a. In case of a joint venture / consortium bid, the members / partners of joint venture / consortium must meet the qualification criteria jointly as specified.
- b. The overall responsibility of the Contract Management shall be of Lead member / partner of Joint Venture / Consortium.
- i) Bidders should submit a Memorandum of Understanding (MOU) / Agreement with their technical collaborator / joint venture / consortium partner (in case of Joint venture) clearly indicating their roles and responsibility under the scope of work.
- ii) MOU / Agreement concluded by the bidder with technical collaborator / joint venture / Consortium partner (in case of joint venture), should also be addressed to Sun Petro, clearly stating that the MOU / Agreement is applicable to this tender and shall be binding on them for the entire currency of period of Contract / PO. Notwithstanding the roles and responsibilities of each partner defined in the MOU / Agreement, all the partners will be jointly and severally responsible for completion of job under this contract.

A statement to this effect shall be included in the authorization / nomination/ MOU / Agreement by all members / partners of JV / consortium.

2.3 Use of English Language

All correspondence, documentation and drawings shall be in the English Language.

2.4 Late Bids

Company reserves the Right to reject / accept the bid submitted after the deadline for submission of bids prescribed by the Company.

2.5 Clarifications

Bidders must seek any clarifications with respect to the Tender Document after tender issue date and till the date mentioned in the schedule of tendering. Any clarifications required to be sent to the following email: akhilesh.kumar@sunpetro.com; with copy to dheeraj.paroch@sunpetro.com, scm.secretary@sunpetro.com, aryan.saini@sunpetro.com

2.6 Submission of Bids

- 2.6.1 A two-Envelope single stage **International Complete Bidding (ICB) system**, i.e "Technical & Commercial Un-priced Bid" and "Commercial Priced Bid", shall be followed.
- 2.6.2 Bids are to be submitted in duplicate i.e., two (2 copies each) of "Technical & Un-Priced Commercial Bid" and "Priced Commercial Bid" in the separate sealed envelopes as follows:

ENVELOPE-I: Technical & Un-Priced Commercial Bid

ENVELOPE-II: Priced Commercial Bid

- 2.6.3 The Technical & Un-Priced Commercial Bid shall contain all details but with the price column of the Price Schedule Format blanked out. However a Tick mark (✓) shall be provided against each item of the Price Schedule Format to indicate that there is a quote against that item in the Commercial Priced Bid. The Priced Commercial Bid shall contain only prices duly filled in as per the price schedule format. Bids which Technical & commercial Un-Priced Bid is containing prices shall be rejected.
- 2.6.4 Each of the “Technical & Un-Priced Commercial Bid” and “Priced Commercial Bid” shall be properly identified as “Original Technical & Un -Priced commercial Bid” & “Copy Technical & Un-Priced Commercial Bid” and “Original Priced Commercial Bid” and “Copy Priced Commercial Bid”.
- 2.6.5 The “Original Technical & Un-Priced Commercial Bid” along with one more “Copy of Technical & Un-Priced commercial Bid” with price deleted commercial copy shall be submitted in a separate sealed envelope (ENVELOPE-I) by pasting “cut out slip as per **ANNEXURE-5**”. The same procedure shall be adopted for submission of the “Original Priced Commercial Priced Bid” and “Copy of Priced Commercial Bid” in separate envelope (ENVELOPE-II) by pasting “cut out slip as per **ANNEXURE-6**”. Each Bidder will submit two soft copies of complete signed and stamped “Technical & Un-Priced Commercial bid in the **Flash Drive, in PDF format** along with “**Technical & Un-Priced Commercial Bid**” in the sealed cover i.e. ENVELOPE-I. Also **Bid Security / Bid Bond** should be submitted in the ENVELOPE-I with “**Original Technical & Un-priced commercial Bid**”
- 2.6.6 The entire Bid i.e., ENVELOPE –I and ENVELOPE –II should be then placed in a cloth-lined outer envelope duly sealed by pasting cut out slip as per **ANNEXURE-7** and superscripted as prescribed.
- 2.6.7 The Bids shall be submitted to the following address:
Head – Commercial & Supply Chain Management
SUN PETROCHEMICALS PRIVATE LIMITED
8th, 9th & 10th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road
Chandivali, Powai, Mumbai – PIN- 400072.
- 2.6.8 The Technical & Un-priced Commercial Bid of the Bidder will be opened and evaluated first. If the offer is technically & commercially acceptable or acceptable alternatives to the minimum requirements specified in the Tender; and conforms to technical and commercial requirement or as may be decided by the Company, then the “Commercial Priced Bid” will be opened and evaluated.
- 2.6.9 In the Technical & Un-Priced Commercial Bid all the technical ANNEXURES should be submitted which would include compliance with Technical Specifications and all Price information should be left blank. The Commercial part should be a comprehensive package which should include all Price information as well as “Technical” bid information.
- 2.6.10 Bidder will provide the Delivery Period / Mobilisation Period / Completion Period, as required in tender document from the date of LOI/LOA.
- 2.7 Validity Period**
 The Bids shall be valid for acceptance for a period of **One Hundred & twenty (120) days** from the Bid Due Date of submission. Company, however, reserves the right to seek extensions of the validity period as may be required. In the event of extension of the validity period of the Bid, all other terms and conditions including the provisions relating to Bank Guarantee shall also continue to be valid for the period of such extension.
- 2.8 Technical Proposal Requirement**
 The Bidder must adhere to the Technical Specification requirements as mentioned in the Tender.

2.9 Commercial Proposal Requirements

2.9.1 Currency

Prices quoted shall be in Indian Rupee (INR) for Indian Bidders and United States Dollars (USD) for Foreign Bidders. The foreign exchange rate shall be calculated on the date of bid closing date for evaluation of bids only, whereas the payment of invoices will be made based on the exchange rate as prevalent the previous day of the payment. Indian Bidders must quote in Indian Rupee only and will be paid in INR only. The foreign bidders will be paid in quoted currency only.

2.9.2 Price in Words & Figures

In case of discrepancy between words and figures, prices quoted in words shall be considered as final.

2.10 Deadline for Submission of Bids

The due date mentioned in the "Invitation to Bid" (ITB) shall be the deadline for submission of bids. In case of the unscheduled holiday in Mumbai, (India) being declared by Company on the prescribed closing day of the tender, the next working day will be treated as the scheduled prescribed day of closing of the tender.

2.11 Payment Terms

Compensation to the Bidder shall be made as per the prices quoted and in accordance with terms of the payments as may be finalized with Bidder and stipulated in the LOA / Contract. Invoices shall be raised & undisputed invoice / items shall be paid based on approved "Call out" orders for each Service. No payment will be due to the Contractor / Supplier prior to signing of the Contract.

2.12 Taxes, Duties and Approvals

2.12.1 The Bidders shall quote their prices inclusive of any or all taxes and duties that are applicable including transport, insurance to the designated port or Site Location in India. Except Goods and service tax (if applicable to services provided under this Contract), the prices shall reflect delivery inclusive of all applicable fiscal charges including but not limited to taxes, fees, duties, cess, licenses, import duties, personal income tax, corporate tax, excise tax and similar rates and fees, freight, insurance, and similar expenses. The Goods and services tax, if applicable, shall be paid by the Company at actual.

2.12.2 Bidder shall consider in their bid and shall be responsible to obtain at its own cost, all required Permits / Consents / Essentiality Certificates (EC) to avail concessional / Nil duties & taxes applicable for the field, wherever applicable and required for the performance of the Bidder's obligations under the Contract, from the Government of India/ concerned State Governments, authorities or agencies or political sub-division thereof including any for exemption of custom duties (as per **ANNEXURE-10**) and other duties on material / equipment imported into India. Company will provide reasonable assistance wherever required including obtaining all certificates including Essentiality Certificate for claiming Zero Custom Duty as applicable under PSC, but all expenses related to obtaining all such Permits, Consents etc. shall be to the Bidder's account.

2.13 Performance Bank guarantee

The Successful bidder shall furnish to Company, a Performance Bank Guarantee for 10% of the Annual Contract / call out value within 15 days of issue of the LOA / Contract (whichever is earlier) in the format as given in **ANNEXURE-8** from any of the nationalised or scheduled private banks as listed in the tender document **ANNEXURE-9**. If the bidder does not submit the Performance Bank Guarantee as stipulated above, Sun Petro reserves the Right to take appropriate measures to secure the interest of the Company and right to cancel the award of LOI without thereby holding / incurring any liability towards bidder for any work / material / services already done / provided by the bidder / supplier.

2.14 Mobilization Period / Delivery Period / Completion Period

Time is essence of the Contract and Contractor shall Supply / perform the Work and Services diligently in accordance with the Bidder's **promised Mobilization period as set forth in schedule or agreed**. In the event it becomes apparent that the Mobilization date cannot be met, the Contractor shall, at its own cost, take all necessary steps to expedite the process, failing which the provisions of Liquidated Damages as

specified in the Contract shall be applicable. The Company may also terminate the LOI or Contract immediately invoking the available remedies for protecting the interest of the Company. Company will have the right to reject any bid not meeting the schedule Mobilization time.

2.15 Bid Bond

Bid Bond shall be returned to all unsuccessful bidders within one month after completion of tendering process (however, in case of the successful bidder, Bid Bond will be returned after submission of Performance Bond and failure to submit Performance Bond will lead to forfeiture of Bid bond)

2.16 ANNEXURES

Please note that **all ANNEXURES are placed at the end of this document.**

SECTION-3

MODEL CONTRACT

- **Preamble of the Contract**

APPENDIX(i) : General Conditions of the Contract (GC

APPENDIX(ii) : Special Conditions of the Contract (SC

PREAMBLE OF THE CONTRACT

THIS AGREEMENT, is made this _____ day of _____ 2026

BY AND BETWEEN

Sun Petrochemicals Pvt. Ltd. a company organised and existing under the laws of India and having its head office at 8th, 9th & 10th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072, India (hereinafter referred to as “**Company**” or “**Sun Petro**”)

AND

[NAME OF CONTRACTOR], a company organised and existing under the laws of [.....] and having its head office at [.....] (Hereinafter referred to as “**Contractor**”).

RECITALS

WHEREAS Company desires to hire marine Services as hereinafter specified

WHEREAS Contractor represents that it possesses the necessary), IMO Number, personnel, and capability to carry out such Services and is willing to do so on the terms and conditions hereinafter contained.

Hereafter both Company and Contractor shall be called jointly as Parties.

WHEREAS Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter contained.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is hereby agreed between the Parties as follows:

This Contract witness that in consideration of the premise and the payment to be made by the Company to the Contractor provided for herein the Contractor shall supply all equipment/vessel and /or materials and execute and perform all Services /Supply strictly according to the SCOPE OF WORK (SECTION-4) various provision in tender schedule and upon such supply, execution and performance of services to the satisfaction of the Company, the Company shall pay to the Contractor at the rates accepted as per the said tender schedule (Attached at SECTION-7) and in terms of the provisions therein.

The following documents, in order of precedence descending, comprise the entire Contract between the parties:

- 1] This Preamble of Contract
- 2] Articles of Contract (General Conditions of Contract)
- 3] Special Terms & Condition of Contract
- 4] Specifications and Scope of services
- 5] ANNEXURES

The salient features of the Contracts as detailed herewith highlighted for ready reference:

- Note 1 : Title of the Contract:.....
- Note 2 : Contract No.:
- Note 3 : Point of Delivery/Site address:
- Note 4 : Project/Block Number:
- Note 5 : Effective Date of the Contract:
- Note 6 : Due Date of Mobilization:

Note 7 : Duration /Validity of the Contract

Note 8 : Tentative Value of The Contract:

Note 9 : Company's Representative::

Note 10 : Contractor's Representative:

IN WITNESS WHEREOF, the parties have hereinto set and subscribed to their respective hands and seals the day, month and year respectively set forth.

Sun Petrochemicals Private Limited

(COMPANY)

Signature _____

Name:

Title:

In presence of wetness

1)Name
Title
Signature/Initials

2)Name
Title
Signature/Initials

(CONTRACTOR)

Signature _____

Name:

Title:

1)Name
Title
Signature/Initials

2)Name
Title
Signature/Initials

GENERAL CONDITIONS OF THE CONTRACT (GCC)

1. DEFINITIONS AND INTERPRETATION

The following definitions and interpretation shall apply and shall have the meanings assigned to them in this Contract except where the context otherwise requires:

- 1.1 "Affiliate" of a Party means any Person, whether directly or indirectly, controlling, controlled by, or under common control with, such Party or Person, as applicable. For the purposes of this definition, the term "control" means (i) direct or indirect ownership of more than fifty percent (50%) of the equity (or such lesser percentage which is the maximum allowed to be owned by a foreign corporation in a particular jurisdiction) having the power to vote on or direct the affairs of such Party or Person, as applicable, or (ii) the power to direct decisions of such Party or Person, as applicable, including the power to direct management and policies of such Party or Person, as applicable, whether by reason of ownership, by contract or otherwise.
- 1.2 "Agreement" or "Contract" or "Contract Document" shall mean the instructions to the bidders mentioned in the tender document, the preamble, these contract definitions, General Contract Conditions, Special Contract Conditions, Schedule of Rates, Responsibility Matrix etc., Specifications, Scope of work, all the exhibits, annexures appendices, schedules etc. hereto along with any amendments agreed and issued subsequently.
- 1.3 "Applicable law" shall mean any Indian law, regulation, bylaws, rule, directive, ordinance, judicial or quasi-judicial decree, order or notification enacted, issued or modified by any Government Agency in India.
- 1.4 "Approved and Approval" shall mean approved or approval in writing by the Company.
- 1.5 "Contract Administrator" shall mean the contract administrator so appointed by SunPetro.
- 1.6 "Contract Price" shall mean the lump sum prices and/or rates of payment specified in Price Schedule in Section 4 and as may be indicated in the Price schedule, which SunPetro shall compensate, Contractor for the actual work executed and certified by SunPetro's Representative subject to any additions/deletions thereto which may be made through the application of relevant provisions of the Contract.
- 1.7 "Contract value" shall mean the estimated value of the payments that would be made to the Contractor for the duration of the Contract for the Works & services to be provided under the Contract including but not limited to the Mobilization Charges, Demobilization Charges, unit rates, cost of consumables etc as applicable. This Contract Value will be the basis for calculation of Performance Bank Guarantee and other values referred to in the Contract or linked to contract value. The actual Contract Value (based on actual payment) is likely to differ from originally calculated Contract Value, however the originally calculated Contract Value will be the basis for various provisions under this Contract.
- 1.8 "Contract Area" shall mean various Exploration & Production Blocks and Fields as awarded to the Operator by Government of India and/or any other Block awarded to Company from time to time and as identified as "Contract Area" or where company has participatory interest.
- 1.9 "Certificate of Release and Final Payment" is the certificate issued by SunPetro as per the terms of Clauses mentioned herewith.
- 1.10 The word "Contractor" is "M/s. _____" and includes its consortium partners, sub-contractors and vendors and the officers, directors, commissioners, employees, servants, representatives and agents of any of them as applicable.
- 1.11 "Contractor Administrator" shall mean the contract administrator so appointed by the Contractor and informed to SunPetro.
- 1.12 "Contractor's Equipment" shall mean all the equipment(s), units etc. along with auxiliary, plant,

machines, spares, facilities, miscellaneous materials /services and consumables etc., provided by the Contractor or its Sub-contractors in connection with the Scope of Work specified in Section 4.

- 1.13 Contractor's Personnel" shall mean each individual and / or the collective group of Contractor's employees, Contractor's subcontractors, and their respective employees, subcontractors, licensees, invitees, agents and representatives, who are provided and/or utilized by Contractor for the performance of the Work.
- 1.14 "Commencement Date" shall mean the date when the Contractor's equipment / services are tested, rigged up and ready to commence operations on the designated site for working as intimated by SunPetro to Contractor.
- 1.15 "Completion Date" shall mean the time and date when the work is completed by the Contractor as per the Scope of Work.
- 1.16 "Commissioning" means commissioning of the facilities or any part thereof by the Contractor as specified in the Scope of Work / tender document. Commissioning shall be certified by the Company/Consultant and TPIA as applicable.
- 1.17 "Consultant" means consultant deployed by Company for project management and action as Company's engineer.
- 1.18 "Company" means the Company or Operator which is a party to this Contract, and any other party for whom the Company is acting in executing this Contract, including but not limited to, other members of the consortium owning an interest in the Block, their or their officers, directors, agents and employees.
- 1.19 "Company's Equipment" shall mean all equipment, appliances, tools, parts and supplies provided by Company and / or its associates.
- 1.20 "Company Group" shall mean the Company, its affiliates their contractors, subcontractors and equipment vendors of any tier, its Co-ventures, their personnel, officers, directors, employees and agents but excluding Contractor Group.
- 1.21 "Contract", "Agreement" or "Contract Document" (as per par 1.2 above)
- 1.22 "Daily Operation Report" shall mean the daily report submitted by the Contractor to SunPetro as per the requirements of contract.
- 1.23 "Days" shall indicate consecutive calendar days, it being understood that all dates and time periods referred to in the Contract are expressed in terms of the Gregorian calendar. "Day" means a calendar day of twenty hours as referred to local time at the Site.
- 1.24 "Defect Liability Period" means the period of validity of the warranties and guarantees given by the Contractor commencing at Operational Acceptance of the facilities or a part thereof by the Company, during which the Contractor would be responsible for defects with respect to the facilities (or the relevant part thereof) as per the term of the Contract.
- 1.25 "Demobilization" shall mean the actual demobilization of contractor's equipment and contractor's personnel including disassembly, removal, and site cleanup & restoration of all facilities assembled on site, repair of access roads to the full satisfaction of the Company. SunPetro, will issue the demobilization letter for the services as and when requirement ends.
- 1.26 "Deviated / Directional Well" shall mean a Well drilled with the intention of being inclined from the vertical.
- 1.27 "Effective Date" shall be the date of issue of NOA(Notification of Award) /LOI(letter of Intent) / LOA(Letter of Award) / Work Order or as specified by Company.
- 1.28 "Exhibits" are those documents attached hereto and form an integral part of this Contract for all

purposes and consisting of all the exhibits and annexures.

- 1.29 "Facilities" means the Plant and Equipment, Installation and Construction Services and related equipment and other associated works, to be carried out by the Contractor under the Contract for completion of the entire scope of work and the Contract documents, which are to be designed, engineered, procured, developed, constructed, tested, pre-commissioned, commissioned and handed over at the site to and for the Company in accordance with the terms and conditions of this Contract.
- 1.30 "GIPIP" shall mean specific guidelines in conformance with the Good international practices/norms and applicable standards / legislations and prevalent regulatory regime as specified by the Government of India.
- 1.31 "Good Oilfield Practices" means good international petroleum industry practices with such degree of diligence and prudence reasonably and ordinarily exercised by experienced parties engaged in a similar activity under similar circumstances and conditions.
- 1.32 "Government" shall mean Government of India or Government of State, or any political subdivision or administrative agency thereof, as the case may be, and/or their respective representatives having jurisdiction over the Work performed under this Contract.
- 1.33 "Gross negligence" shall mean (i) the intentional failure to perform a manifest duty, in reckless disregard of or wanton indifference to the consequences to the life, health, safety or property of others; or (ii) any act or failure to act which, in addition to constituting negligence, was in reckless disregard of or wanton indifference to the consequences to the life, health, safety or property of others.
- 1.34 Interpretation
- a. Reference to "Section", " Para " "Clause" "Article" and "Provision" shall have the same meaning.
- b. The headings and sub-titles in these Conditions of Contract are included solely for convenience and shall not be deemed to be part thereof and shall not affect the meaning or operation of the Contract.
- 1.35 Words imparting the singular meaning only also include the plural and vice versa except where the context otherwise requires.
- 1.36 Any reference to statute, statutory provision or statutory instrument shall include any re-enactment or amendment thereof for the time being in force.
- 1.37 Reference to Applicable Laws shall also include amendments and extensions thereto.
- 1.38 "Installation and Construction Services" shall mean all such services necessary for construction of facility using the plant and equipment and including without limitations engineering design, fabrication, construction, installation, civil, building and other construction works, completion of the facilities, testing, pre-commissioning and commissioning of the facilities, inspection, site preparation works (including the provision and use of Contractor's equipment and the Works of all construction materials required such as consumables, welding electrodes, joint coating materials, end-sleeves, casing pipes, markers, cathodic protection system), operations, maintenance, training, etc. including all such services necessary for making available supplies of Plant and Equipment at site including but not limited to transportation, loading, unloading, insurance and other local services required in relation to the Works of the said works at site.
- 1.39 "Letter of Intent / Letter of Award / Notification of Award /Work Order" or "LOI / LOA / NOA/ WO" shall mean the letter of Intent or Letter of Award or Work Order issued to the Contractor by Company.
- 1.40 "Mobilization" shall mean the actual mobilization of the Contractor's equipment which are fit for operational requirements, along with auxiliary equipment and contractor's personnel during contract

period and shall include any demurrage incurred during the period up to and including the date the Work begins at the Work Site of this Project except if such delay or demurrage has occurred due to acts or omissions of the Operator. SunPetro, will issue the mobilization letter for the services as and when requirement comes.

- 1.41 "Operational Acceptance" means the acceptance by the Company of the facilities (or any part of the facilities where the Contract provides for acceptance of the facilities in parts), which certifies the Contractor's fulfilment of the Contract in respect of Functional Guarantees of the facilities (or the relevant part thereof) in accordance with the technical specifications, related provisions in GCC and related provisions in the SCC.
- 1.42 "Operator" shall mean Sun Petrochemicals Private Limited (SunPetro) / Company
- 1.43 "PSC" shall mean the production-sharing contract entered into between the Government of India and SUNPETRO consortium as its consortium.
- 1.44 "Project" shall mean the work and other related activities as may be indicated in the LOI/ Contract as per the Scope of Work.
- 1.45 "Provisional Completion/Acceptance" shall mean the certificate so issued by the Owner, subject to the fulfillment of the terms described under the SOW/tender document.
- 1.46 "Services" shall mean the services to be provided by the Contractor under the Contract as more particularly described in Scope of Work, to this Contract and shall include such other services as may from time to time be agreed in writing between the Contractor and SunPetro.
- 1.47 "Sun Petro " / "SPPL" shall mean Sun Petrochemicals Private Limited .
- 1.48 "SunPetro's Representative" or "Company Representative" shall mean the person or persons expressly designated in writing by Company, who shall be Company's representative and shall be empowered to act, monitor and direct the performance of the Work required under this Contract on behalf of Company.
- 1.49 "SunPetro Works Item" shall mean a Works item, which is expressly identified in the Contract as being for Works by SUNPETRO or its contractors.
- 1.50 "Sub-Contractors" shall mean those persons or companies engaged by the Contractor in connection with the Services / contracts approved by SunPetro.
- 1.51 "SunPetro Designated Base" shall mean well site as informed by Company. However, the contractor shall store/warehouse its equipment and materials at its own costs & risks.
- 1.52 "Performance Bank Guarantee" shall mean the unconditional, irrevocable bank guarantee required to be submitted by the Contractor to the Company in accordance with the terms of the contract and in the form of which bank guarantee is set forth in Annexure #8 hereof.
- 1.53 "Rates" or "Rate" shall mean the applicable rates of compensation to be paid to Contractor for work hereunder as set forth in the Price Schedule.
- 1.54 "Termination Date" shall mean the time of day and date when the Term defined in contract hereof expires or when this Contract is terminated by Company, in accordance with its terms, whichever occurs later.
- 1.55 "Vertical Wells" shall mean a well drilled with the intention of maintaining the well bore as close as possible to 90° to the surface of the earth.
- 1.56 "Well" shall mean either a Vertical or a Deviated Well or horizontal well.
- 1.57 "Well Depth" shall mean the depth (TVD / MD) of each Well as may be specified in SunPetro's Completion Programme, which SunPetro may amend from time to time.

- 1.58 "Well Locations" shall mean the locations of the Wells within the Contract Area at which Contractor shall carry out operations and such other locations as may be specified by SunPetro.
- 1.59 "Willful Misconduct" means Intentional disregard of Good Oilfield Practice or proper conduct under the Contract with knowledge that it is likely to result in any injury to any person or persons or loss or damage of property.
- 1.60 "Work" shall mean the Work provided by Contractor which includes providing but not limited to tools & tackles, auxiliary equipment, spares, consumables, supplying the necessary equipment, materials, personnel and technical support etc. necessary for the performance of Services on the Work Site / Work Location or base in accordance with the scope of the work defined in the Contract.
- 1.61 "Work Site / Work Location" shall mean the lands and waters and other places on, under, in or through which the Works are to be carried out and any other lands, waters or places approved by the Company for the purposes of the Contract together with any other places designated in the Contract as forming part of the Site.
- 1.62 "Third Party" shall mean a person / entity which is not included in Company Group or Contractor Group.

2.0 DURATION OF CONTRACT & ESCALATION OF PRICE:

- 2.1 This Contract shall remain valid for a period of **one (1) year** from the date of commencement, which shall be the date of the start of the first Job under this Contract. The Contract may be extended further for a period of up to **one (1) year**, at same rates and terms & conditions.

SunPetro reserves right to use the services in any of the fields in Gujarat or any other blocks which are awarded / acquired by the Company on same rates, terms, and conditions.

2.2 Commencement Date, Completion Date and Termination Date for rate applicability:

2.2.1 Commencement date: Date of Mobilization (Start of first job)

2.2.2 Completion date of contract: Expiry Date of Contract

2.2.3 Termination Date : Expiry of the Contract

3.0 MATERIALS, SUPPLIES, EQUIPMENT, SERVICES AND PERSONNEL

- 3.1 Any item Works / services requested by Company during contract period to complete the work shall be provided by Contractor.

3.2 Additional Services, Materials, Supplies and Equipment

- 3.2.1 If it is not a part of contract, Company will pay based on agreed cost or actual cost plus 5% handling / service charges. The proof of item prices shall be submitted in original by the contractor to the Company.
- 3.2.2 The Company has full right to delete any item (s) / service(s) from the contract. The pay will only affect the quantities of item(s) / Service(s) as certified by the company's representative.

4.0 INSPECTION OF MATERIALS

4.1 Inspection of Company Equipment

Contractor shall have right to inspect and get satisfied on the company equipment, company will provide the full access to the contractor.

4.2 Inspection of Contractor Equipment

The company shall have the right at any time to inspect and reject for valid cause any items of equipment furnished by the Contractor for performance of the Services and Contractor shall replace, at no additional cost to Company, such items so rejected with items free from defects or if Company agrees, repair such items at Contractor's cost. All supplied shall be new & unused & shall not be more than one year old from the date of manufacture. Documentary proof shall be provided for the

same.

5.0 COMPANY'S WORK /COMPLETION PROGRAMME

- 5.1 Contractor shall submit is detailed schedule of activities in Project Management Planning & Monitoring software for review.
- 5.2 Contractor to Comply with Company's Work / Completion/Works Programme. Contractor shall use all reasonable care and attention to ensure all aspects of the requirements set forth in Company's Work / Completion / Works programme which are to be provided by Contractor are complied with and to ensure that Company's other contractors are afforded all reasonable facilities to similarly comply as appropriate. Contractor shall carry out checks on any of the requirements of the Work / Completion / Works programme, as directed by Company and record and report the results of such checks to Company.
- 5.3 Work shall be completed as directed by SunPetro.

6.0 PERFORMANCE OF THE WORK/SERVICES/SUPPLIES

6.1 Conduct of Services /supplies

- 6.1.1 The Services shall be performed by Contractor in accordance with Best international petroleum industry practices. The Contractor shall be responsible for all interface issues, related to providing multiple services under the umbrella of Integrated Services as required as per scope of work / services / supplies.
- 6.1.2 All correspondence from either party to the other party shall be addressed to its Contract Administrator, unless provided otherwise in the Contract.

6.2 Discipline

- 6.2.2 Contractor shall always maintain strict discipline and good order among its employees and subcontractors and shall abide by and conform to all reasonable rules and regulations promulgated by Company governing the scope of work/supplies.
- 6.2.3 Contractor shall and shall ensure that its employees and subcontractors are qualified, experienced & trained and shall, comply with the all Conditions set forth in scope of work /supplies. Contractor agrees to all provisions set forth in this tender and further agrees that failure to comply with the requirements of scope of work/supplies shall constitute grounds for termination of this Contract.
- 6.3 Company has the right to ask contractor to change / replace its personnel for misbehaving / indiscipline during contract period. Contractor will replace person, within 5 working days without affecting the work progress.

6.4 Legal Requirements

Contractor shall apply for and obtain all necessary certifications, permits, licenses and authorizations for personnel, equipment and technology required in India, including any authorizations or licenses from any governmental body for use of Contractor's Personnel or technology in the Services or the export of such technology to India.

a. Provident Fund Act:

No dues of Payment of PF Contribution from the Employer & Employees in respect of Contractor working for Onshore Block under Contract along with monthly Returns and remittance particulars of Challans and Statement of workmen.

b. ESI Act:

No dues of Payment of ESI Contribution from the Employer & Employees in respect of Contractor working for Onshore Block under Contract along with their Half-yearly Returns and remittance particulars of Challans and Statement of workmen.

c. Minimum Wages Act:

Regular compliance to Minimum Wage Act as per the Labour enactments, No Dues to the Employees who have resigned or whose services are terminated, engaged by the contractors regarding payment of Wages, service compensation, Bonus, Gratuity, Un-availed Leave salary,

Notice pay etc.

d. Labour Welfare Cess:

All prices are inclusive of all taxes including Labor welfare cess. The Works and Service tax shall be extra at actual. Each contractor has to provide the proof of deposit of Labor welfare cess to SUNPETRO duly signed by CA of the firm.

e. Indemnity

The Contractor shall indemnify the Company in case of his failure in meeting the statutory requirements as mentioned above. Submission of the above documents shall not relieve the Contractor of any liability to comply with the Applicable Laws.

7.0 TERMINATION BY COMPANY

7.1 Unless otherwise provided, the Contract shall terminate upon expiry of the Term of the Contract. The Contractor shall be paid for the Work successfully completed and certified by Company Representative along with demobilization charges, if any.

A. Termination for Non- Mobilization or Non-commencement of Work

If the Contractor fails to timely mobilize the Materials or Equipment required to perform the work or having mobilized, fails to timely commence the work in accordance with the terms of the Contract, it would amount to material breach under the Contract and in such event, the Company shall have right to terminate the Contract immediately upon expiry of such specified time, unless otherwise provided or agreed by the Company.

A.1 Consequences of Termination:

Upon termination of Contract by Company under this sub-clause, the Contractor shall not be entitled to any payment whatsoever. The Contractor shall immediately refund any sum which the Company might have paid to the Contractor under this Contract. Unless, otherwise provided in the Contract, the Contractor shall compensate the Company for all losses, expenses etc. which the Company shall sustain on account of such breach by the Contractor. Company also shall have the option to encash the PBG submitted.

B. Termination for events specified below:

Occurrence of any of events as specified below shall be construed as Event of Default. The Company shall inform the Contractor of the same by issuing a notice of default (hereinafter referred to as "Notice of Default"). If the Contractor, upon receipt of such notice, fails to remedy such default with Seven (7) days, then the Company shall have the right to terminate this contract forthwith. Event of default shall occur if the Contractor:

- a) Makes a general assignment for the benefit of its creditors; or
- b) Refuses or fails to deploy enough properly skilled workmen or proper equipment, or materials or services to accomplish the Work in accordance with the original work schedule and the contract; or
- c) Fails to make prompt payment to Sub-contractors or materials, equipment or labour; or
- d) Is in breach of Applicable Law; or
- e) Otherwise breaches the provisions of the contract or part thereof; or
- f) Suspends or abandons activities in the Work site; or is wound up (not being a member's winding up for the purpose of reconstruction or amalgamation only) or if any deed or action substantially equivalent to any of the foregoing deeds or actions either in Indian law or applicable law shall occur; or
- g) Fails to provide uninterrupted services/perform work.

B.1 Consequences of Termination:

Upon termination of Contract by Company under this sub-clause B, the Contractor shall be entitled

to payment for the work successfully completed and certified by the Company Representative till the date of Termination. Further, the Company shall be entitled to take possession of the Work and finish the Work at the risk and cost of the Contractor by whatever method Company deems just and expedient. Unless otherwise provided in the Contract, the Contractor shall compensate the Company for all losses, expenses etc. and additional expenses which the Company shall sustain, to get the work executed, on account of such breach by the Contractor.

A. Termination in the event of Force Majeure

In the event that a condition of Force Majeure exists at the Site for a period of fifteen (15) consecutive days, Company shall have the right to terminate this Contract by giving two (2) days advance notice to Contractor.

C.1 Consequences of Termination:

Upon termination of Contract by Company under this sub-clause, the Contractor shall be entitled to payment for the work successfully completed and certified by the Company Representative till the date of Termination and demob charges, if applicable as per Contract. No Party shall be obligated to pay the other Party for losses (including consequential losses), expenses, damages etc. sustained on account of event of Force Majeure.

B. Termination for Convenience

Company shall have a right to terminate the Contract in whole or in part, at any time with fifteen (15) days prior written notice thereof to the Contractor. Upon any such termination the Contractor irrevocably agrees to waive any and all claims for damages, compensations, including loss of anticipated profits, on account thereof, and as the sole right and remedy of the Contractor, Company shall pay the Contractor in accordance with Price Schedule mentioned in the Contract for the work / services performed by the Contractor till the date of such termination.

C. Termination for non-performance or non-satisfactory performance

The Contractor shall perform the work in accordance with GIPIP (Good International Petroleum Industry Practices) and the terms and conditions of the Contract. If the Contractor does not perform the Work or any part thereof or its performance is non-satisfactory, then Company shall issue a notice (“**Remedy Notice**”) to the Contractor to remedy such non-performance or non-satisfactory performance. Upon receipt of such Remedy Notice, the Contractor shall remedy such default within Seven (7) days. The Company may ask the Contractor to re-perform any of such services, at sole risk and cost of Contractor. In the event, the Contractor fails to remedy such default within the specified period, or the performance of the Contractor is non-satisfactory repeatedly; the Company shall have a right to terminate the Contract immediately without any further notice.

E.1 Consequences of Termination:

Upon termination of Contract by Company under this sub-clause, the Contractor shall be entitled to payment for the work successfully completed and certified by the Company Representative till the date of Termination. Further, the Company shall be entitled to take possession of the Work and finish the Work at the risk and cost of the Contractor by whatever method Company deems just and expedient. Unless otherwise provided in the Contract, the Contractor shall compensate the Company for all losses, expenses etc. the additional expenses which the Company shall sustain on account of such breach by the Contractor.

7.1 Upon receipt of Notice of Termination, the Contractor shall, unless a notice directs otherwise:

- a) Immediately discontinue the work from that date and to the extent specified in the notice;
- b) Place no further orders or agreements for materials, equipment, services or facilities except as may be necessary for the completion of such portion of the work which is directed to be continued.
- c) Do only such work as may be necessary to preserve and protect Work already in progress and protect materials, facilities and equipment on the work site or in transit thereto.

7.2 Payment upon Termination

If the unpaid balance of the Contract Price exceeds the cost incurred by the Company on finishing

the work as provided in the Contract, such excess shall be paid to Contractor upon completion of the Work. If the unpaid balance of the Contract Price is lower than the cost incurred by the Company on finishing the work as provided in the Contract, the Contractor shall promptly pay the difference to the Company upon receipt from the Company of the certificate certifying the amount of such difference. Obligations arising under this article shall survive the termination of the contract.

7.3 De-hiring:

Company may, at its option, de-hire the services of the Contractor due to interruption in the work / unit program, by giving three (3) days written notice to the Contractor and during this period no charges for equipment and personnel etc. shall be payable by Company. However, the contractor will take immediate action to demobilize the personnel, machines and other equipment immediately. SunPetro may call the Contractor along with the whole setup by issuing fifteen days' notice to mobilize again.

8.0 HEALTH, SAFETY & ENVIRONMENT (HSE)

8.1 General

8.1.1 During bid evaluation stage, Contractor shall also be evaluated on HSE. HSE evaluation shall be based on Contractor's response to the bid. Company may also conduct pre hire HSE audit of Contractor to assess their HSE capability. Contractor to comply with HSE standards as applicable to Oil & Gas Industry in addition to all the relevant HSE standards required for performance of work as per Scope of work.

8.1.2 Contractor warrants that it shall perform all such services in a Good and Workmanlike Manner and as per the guidelines issued by DGH and OISD from time to time. Contractor warrants to Company that Contractor's Personnel who are skilled, experienced and competent in their respective positions, and who are fit for duty shall perform all Services. Contractor undertakes to ensure that its personnel comply with Company's regulations regarding health, safety and training which are in force at such time and at such place.

8.1.3 Before the commencement of work, Contractor is required to submit the Safety Management Plan including details of Risk Management related to nature of job. To ensure the safe operations at site, Contractor is required to submit the written safe procedures related to work and comply with DGMS / OMR-2017 and OISD requirements including amendments / modifications issued by DGMS from time to time.

8.1.4 Contractor to provide Health, Safety & Welfare Policy Manual which should be aligned with Company's HSE Policy

8.2 Safety

8.2.1 In performing the Services hereunder, Contractor and its officers, directors and employees and any subcontractors and their officers, directors and employees shall comply with the provisions of and/or meet the Health, Safety and Environment best Industry standards and requirements set forth in:

- a) the safety management system (hereinafter referred to as "the Safety Management System") established by Contractor;
- b) Onshore safety, health, training and protective clothing requirements; and
- c) All applicable laws, rules and regulations of India.
- d) Proper safety kits liveries and uniform for all employees / subcontractors working at site.

8.2.2 Prior to commencement of operations, Contractor shall ensure that all Contractor's personnel and the personnel of its subcontractors are familiar with the provisions of **Contractor's Safety Management System**.

8.2.3 Contractor is responsible for the supervision, monitoring and compliance of and with the requirements and shall take prompt and appropriate action to correct any unsafe work practices by its personnel and those of its subcontractors.

- 8.2.4 The company shall, at its complete discretion, monitor and audit Contractor and its subcontractors in respect of compliance with the requirements of this Clause. The contractor shall co-operate fully with and rectify any deficiencies in compliance pointed out by the Company.
- 8.2.5 If during performance of the Services, Company's Representative is of the opinion that the Contractor is not conducting the Services in compliance with the Safety Case and/or Safety Management System or is conducting the work in such a way as to endanger the safety of Contractor's Personnel or Company's personnel, Company Equipment or any of Company's other contractors' plant, equipment or materials, then Company's Representative shall notify Contractor of the breach of safety involved and suspend operations, and the related provisions of the contract shall apply as if the operations had been suspended due to breakdown of equipment.
- 8.2.6 An incompetent person shall be at RISK to carry out critical operation. Hence all contractor personnel need to be competent & trained to carry out the assigned job. Training need for all contractor's Employee shall be identified & accordingly shall be trained by the contractor.
- 8.2.7 Required PPE to be identified & sufficient stock shall be always maintained. Also, the Contractor's Employee shall be trained for the uses of PPE.
- 8.2.8 Contractors shall provide certificates for but not limited to Lifting Equipment like Crane, Slings, D-Shackles, Chain pulley Blocks. Lifting Equipment shall be color coded & numbered.
- 8.2.9 Contractor shall provide Test certificate for Equipment, Materials including Cylinder, High pressure Hoses, & Electrical appliances or as specified in the contract.
- 8.2.10 The contractor has to develop ERP jointly with the Company & ensure awareness Training imparted to all personnel concerned. Mock drill (Tabletop) for critical scenario needs to be conducted before operation. Records to be maintained.
- 8.2.11 Contractors should ensure PTW developed by the Company and shall be followed.
- 8.2.12 The contractor shall maintain the following Records:
1. Employee detail
 2. Premedical check-up record
 3. Competency Record
 4. Training & awareness Record
 5. PPE record
 6. Accident / Incident Record
 7. Mock drill Record
 8. Audit Observation & compliance record.
 9. Accident / Near miss Report.
- 8.2.13 In case an item or activity is not covered by any HSE standard, or if the standard is considered to be inadequate, Contractor shall immediately notify the Company of such absence or inadequacy of defined standards. Company & Contractor shall then jointly develop & agree on additional standards to cover the item or activity and reduce the associated risk to as low as reasonably practical (ALARP) before the item or the activity is included or continued in the performance of the Work.

8.3 Environment

- 8.3.1 Contractor hereby acknowledges Company's commitment to conduct its operations in a manner that not only complies with all relevant environmental protection and pollution control legislation of India but also that, such operations do not cause environmental damage or pollution. In recognition of the commitment, Contractor shall perform the Services in an environmentally acceptable and safe manner consistent with GIIP and shall ensure that its performance of the Services is properly monitored
- 8.3.2 Contractor shall prepare Aspect & Impact document related to their Job scope and shall submit to Company.
- 8.3.3 Valid Pollution under control Certificate for Engine above 150 KVA
- 8.3.4 Contractors shall have a Waste Management Plan for their scope of work.
- 8.3.5 Hazardous Waste shall be sorted out & disposed as per the Pollution Control Board norm as applicable.
- 8.3.6 The contractor shall display MSDS for Chemicals, Reaction Matrix for Chemicals and High noise area.
- 8.3.7 Eye washing stations should be provided at suitable places.

- 8.3.8 Working area is to be illuminated as per Lux standard.
In particular, the Contractor shall: -
- a) employ generally accepted industry standards, including, as required, advanced techniques, practices and methods of operation then available for prevention of environmental damage.
 - b) take necessary and adequate steps to prevent environmental damage and, where some adverse impact on the environment is unavoidable, to minimise such damage and the consequential effects thereof on people and property; and
 - c) adhere to the guidelines, limitations or restrictions, if any, imposed by the Environmental Clearance referred to in this clause as applicable on the date of this Contract and as such Environmental Clearance may be revised, expanded or replaced.
- 8.3.9 Without limiting the generality of the provisions of this Clause hereof, Contractor shall comply with, and ensure that its employees, agents and subcontractors comply with, all applicable environmental protection and pollution control laws, regulations, rules and ordinances of all relevant state, central and local Government of India.
- 8.3.10 If during Contractor's performance of the Services, Company is of the opinion that Contractor is either not conducting the Services in compliance with any one or more of the provisions of Clause, all applicable environmental protection laws, rules and regulations imposed by state, central or local governments and all environmental guidelines and procedures furnished by Company to Contractor from time to time, or is conducting the Services in such a way as to endanger the environment or as to risk being in breach of any laws, rules or regulations of any such bodies, then Company shall notify Contractor of the breach involved and suspend all operations whereupon the provisions of clauses mentioned herewith in the contract apply as if the Well Operations had been suspended due to equipment breakdown.
- 8.3.11 Contractor has to submit Monthly Compliance Reports to the company on all aspects as listed above or as decided by the company.

9.0 SETTLEMENT OF DISPUTE/ ARBITRATION

- 9.1** The Company and the contractor undertake that all disputes, differences or questions at any time between the parties as to the construction to this Contract or as to any matter or thing arising out of it or in any way connected therewith ("Disputes") shall be resolved between the parties in good faith by having the discussion between the Project Manager / Contract Manager level and if required may be taken up to the Company -Head level to resolve the issues / disputes in the interest of the work and at least three attempts shall be made by the both the parties in this direction.
- 9.2** In the event the disputes arising out of / connected with this Contract, which cannot be amicably resolved by Arbitration. The arbitration shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act, 1996, (including any statutory modifications or re-enactments thereof) and rules there under excluding any laws, opinions, or regulations that would require application of the laws of any other jurisdiction). The Arbitral Tribunal shall consist of three arbitrators. The Party raising the Dispute shall give a Notice to that effect to the other party and shall nominate the first Arbitrator in such Notice. The other Party shall respond to such Notice within 30 days of receipt thereof and nominate the Second Arbitrator. The two arbitrators so nominated shall appoint the third arbitrator within 30 days of appointment of the Second arbitrator. The Third Arbitrator so appointed shall be the Presiding Arbitrator. The arbitrators to be appointed shall be retired Judges of any of the High Courts or Supreme Court of India. Unless otherwise agreed in writing, the arbitration shall be held at Mumbai, India.
- 9.3** It is also a term of the Contract that the Contractor shall not stop the Work under this Contract and the Work shall continue as expected regardless of whether the arbitration proceeding have commenced or not. Notwithstanding any disagreement, dispute, protest, request for or pendency of arbitration or court proceedings relating directly or indirectly to the Work, at all times, Contractor shall proceed with the Work in accordance with the determinations, instructions and clarifications of Company in accordance with the terms and conditions of this Contract. If the Contractor fails to proceed with the Work, he shall be considered to be in default and shall be held liable for direct, indirect and consequential costs and expenses arising from such default. During the period Contractor is proceeding with the Work, he shall be paid the undisputed portion of his claims which

are due under the Contract.

9.4 The right to arbitrate disputes and claims under this Contract shall survive the termination or invalidity of this Contract or any term hereof.

9.5 Any award rendered by the arbitrators shall be final and binding upon the parties. Any judgment upon such award may be entered in any court having jurisdiction or application may be made to such court for a judicial confirmation of such award and judgment or order of enforcement, as the case may be.

10.0 ENTIRE AGREEMENT/ WAIVERS

10.1 This Contract sets forth the entire CONTRACT between Company and Contractor which shall supersede all previous communication/ agreements either oral or written. No terms, conditions, understandings or agreements purporting to modify or vary the terms of the Contract (whether written or oral) of the parties made prior to the date of this Contract shall apply except where Company and Contractor have expressly varied the same in writing under the terms of this Contract.

10.2 None of the provisions of this Contract shall be considered waived by Company unless Company gives such waiver in writing. No such waiver shall be of any past or future default, breach or modification of any terms, provisions or conditions of this Contract unless expressly set forth in such waiver.

10.2.1 None of the following shall release Contractor from any of the warranties or obligations of this Contract or be deemed a waiver of any right or remedies as to any prior or subsequent default in accordance with the Contract:

- i) Failure by Company to insist upon strict performance of any terms or conditions of this Contract,
- ii) Failure or delay exercising any rights or remedies provided herein or by law,
- iii) Failure to properly notify Contractor in the event of breach, except for any breach which according to provisions of Contract has to be notified,
- iv) Acceptance of or payment for any Service or review of any design, or
- v) Warranty on the Equipment if sold to Company by the Contractor will continue upto the expiry of the warranty period even if the Contract is expired or terminated.

11.0 LIQUIDATED DAMAGES

11.1 Liquidated damage

For the purposes of this clause, the term "Contract" shall be construed to mean each individual Callout Order issued by the Company under this Contract.

If Contractor for any reason other than Force Majeure, fails to timely mobilize all the material, equipment (fit for purpose) and/or personnel with requisite experience at designated location/well site as per the time schedule mentioned in the Contract or the extended date or fails to timely commence, continue or perform the services or continue uninterrupted Work in accordance with the terms of this Contract or the extended date or if Contractor repudiates the Contract before completion of the Works in accordance with the Contract, or any if above reason resulting to delayed mobilization or delayed delivery of in completion of work, the Company may without prejudice to any other right or remedy available to the Company, shall have a right to seek payment from the Contractor as ascertained and agreed liquidated damages, and not by way of penalty, One percent (1%) for each week of delay in mobilization and/or delay in completion of work, up to a maximum of Ten percent (10%) of total estimated call out order value.

The payment of liquidated damages pursuant to this section shall not affect the rights of Company as per Contract or Applicable laws including the following rights:

- a. Terminate the Contractor or a portion or part of the Work thereof at any time during the term of the Contract and / or,
- b. Recover damages resulting from Contractor's breach of any of the provisions hereof from any kind of dues and / or,
- c. Get the Work done by any other contractor at the risk and cost of the Contractor and/or,
- d. Invoke bank guarantee or any other security provided by the Contractor and/or,

By way of abundant caution, it is clarified that in addition to recovering liquidated damages, Company may exercise any one or more of its rights mentioned above as per the Contract and the

Applicable Law.

11.2 Liquidated damage (applicable when contract for only Supplies)

If Contractor for any reason other than Force Majeure, fails to timely complete the work and /or Works or mobilize (fit for purpose) as per the time schedule mentioned in the Contract or the extended date, Company may without prejudice to any other rights or remedy available to the Company, shall have a right to seek payment from the Contractor as ascertained and agreed liquidated damages, and not by way of penalty, half percent (1/2%) per week on pro-rata basis , for each delayed delivery of an independent item or delayed mobilization or delay in completion of work or any item of group which is required together, up to a maximum of Five percent (5%) of total contract value.

The payment of liquidated damages pursuant to this section shall not affect the rights of Company as per Contract or Applicable laws including the following rights:

- (i) Terminate the Contractor or a portion or part of the Work thereof at any time during the term of the Contract and / or,
- (ii) Recover damages resulting from Contractor's breach of any of the provisions hereof from any kind of dues and / or,
- (iii) Get the supplies by any other contractor at the risk and cost of the Contractor and / or,
- (iv) Invoke bank guarantee or any other security provided by the Contractor and / or,

By way of abundant caution, it is clarified that in addition to recovering liquidated damages, Company may exercise any one or more of its rights mentioned above as per the Contract and the Applicable Law.

11.2.1 The payment of liquidated damages pursuant to this section shall not affect the rights of Company as per Contract or Applicable laws including the following rights:

- i. Terminate the Contractor or a portion or part of the Work thereof at any time during the term of the Contract and / or,
- ii. Recover damages resulting from Contractor's breach of any of the provisions hereof from any kind of dues and / or,
- iii. Get the supplies by any other contractor at the risk and cost of the Contractor and / or,
- iv. Invoke bank guarantee or any other security provided by the Contractor and / or,

By way of abundant caution, it is clarified that in addition to recovering liquidated damages, Company may exercise any one or more of its rights mentioned above as per the Contract and the Applicable

11.2.2 The Parties agree that the liquidated damages indicated hereinabove are genuine pre-estimate of the minimum loss/ damage which COMPANY can suffer on account of delay / breach on the part of the Contractor and the said amount shall be payable with out any requirement of proof of the actual loss or damage caused by such delay / breach.

11.2.3 Where Company is required to wait for any reason for a Contractor Equipment and/or personnel which is not made available on the site as per the schedule, in addition to liquidated damages payable by the Contractor, the Contractor shall also pay as pre-agreed damages an amount equivalent to daily **operating rate** for hired equipment, till time such equipment is made available to Company.

11.2.4 By way of abundant caution, it is clarified that during this period of delay, Contractor will not be eligible for any payment, whatsoever.

12.0 NOTICES

All notices and other communications provided for in this Contract shall be in writing and shall be delivered at the addresses for notices given in the Contract. A party may notify the other from time to time of changes in the address for notices. E -mails and facsimile transmissions shall be held to have been received at the time of transmission report.

13.0 APPLICABLE LAW

All questions, disputes or differences arising under, out of or in connection with this Contract and the relationship of the parties hereunder shall be governed by and interpreted in accordance with the laws of India (both procedural and substantive) and parties hereby agree to submit to the

jurisdiction of the Courts in Mumbai / Mumbai, India.

14.0 ACTS AND REGULATIONS, GUIDELINES

THE MINES ACT, 1952 along with the OIL MINES REGULATIONS, 1984 and all their amendments issued including requirements of Good International Petroleum Industry Practice (GIPIP) for all services are to be followed till validity of contract.

15.0 CONFIDENTIALITY

15.1 "Confidential Information" shall be deemed to include all information including but not limited to any technical, commercial and financial information, improvement, inventions, know how, innovation, technology, trade secrets, professional secrets, copyrights and any other intellectual property, discoveries, ideas, concepts, papers, software in various stages of development, techniques, models, data, source code, object code, documentation, manuals, flow charts, research, process, procedures, functions, customer names and other information related to customers, price lists and pricing policies. However, the Parties hereto acknowledge that Confidential Information shall not include any information that:-

- a) is now or subsequently becomes publicly known or available without breach of this Contract;
- b) was previously in the possession of the Receiving Party without any obligation of confidentiality and which was not acquired from, provided, given, sold or otherwise disclosed (directly or indirectly) by the Disclosing Party not through this Contract.
- c) is required to be disclosed under any Applicable Law (subject however to the party who is required to disclose the information as such is providing reasonable notice of the same to the other party, prior to making any such disclosure).

Contractor shall hold the information confidential and shall not divulge or disclose the information, or make the information available to any person or entity, other than its representatives and ensure that only such authorized Representatives who are expressly authorized by it to and whose duties require them to possess the Confidential Information shall have access to the Confidential Information on a need-to-know basis. In case of any breach of these terms or any act or omission by any of its authorized Representatives, then damages alone may not be an adequate remedy and that the remedies of injunction and specific performance or any other equitable relief may imposed.

16.0 ASSIGNMENT AND SUBCONTRACTING

16.1 Company shall be entitled to freely assign its rights, obligations and duties under this Contract to its Affiliate or other Participant or JV, for any Blocks by giving written notice. Company shall be entitled to assign by novation its rights and obligations under this Contract to any third party with prior written consent of the Contractor, which shall not be unreasonably withheld.

16.2 Contractor shall not sublet or subcontract in part or in whole the Services to any third party without prior written consent of Company. If the Contractor subcontracts part of the Contract to a sub-contractor, Contractor shall ensure that sub orders reflect the requirements under this Contract and the Contractor shall furnish to the Company within one month from the dated of signing of the Agreement, a signed copy of the complete Agreement. Further in case of any change in the Contract with the Subcontractors, the same shall be notified to the Company within a period of one (1) month.

16.3 However, no such approval for sub-contracting shall relieve the Contractor from any obligation or liability under the Contract and Contractor shall be fully responsible for acts and omissions of any sub-contractor or supplier and its employees and agents as though they were the acts and omissions of Contractor or its employees or agents. Also in no case sub-Contractors shall pass on any claim/ liability to Company.

17.0 INVOICING AND PAYMENT

17.1 Invoices shall be itemized with a full break down of the Service performed /supplies made and shall be complete with all back-up details, documentation, information, receipts, packing list, ocean bills

of lading, certificate of origin, etc. and shall set forth the facts relating to all activities and transactions handled for Company's account and shall be verified and signed by an authorized signatory designated by the Contractor to show the basis for Contractor's application of the Contract payments and the resultant value of the invoice.

- 17.2** Contractor shall invoice to Company for payments hereunder on Completion of Services. Unless and otherwise mentioned anywhere else in this Contract, Company shall make payment, of the correct/ undisputed / Certified invoice supported with job sheet / field ticket / any other relevant document, which is jointly signed by Engineer In-charge / Company representative along with the Contractor representative, within Thirty (30) working days period after receipt of invoice unless the Company disputes the invoice or a part thereof. Prices negotiated and finalized shall be firm and binding for the agreed Contract period as per Clause 3.2. (General Instructions) i.e. three (3) years and two (2) years extension period. No interest shall be payable on delayed payments by the Company. Exchange Rate used for payment will be the average of SBI Selling and Buying rate prevailing one day prior to the date of release of payment.

The invoice should be submitted to Company only after having submitted the following documents at Mumbai, if applicable. The Contractor shall indemnify the Company at all times for the damages caused or losses incurred by the company due to non-compliance with the existing laws and regulations by the Contractor.

For Advance payment against Equivalent Advance Bank Guarantee (ABG)

Subject to mutual agreement and upon the written request of the Contractor, the Company may, at its sole discretion, release an advance payment to the Contractor against an equivalent amount of Advance Bank Guarantee (ABG). Such ABG shall be issued by a scheduled commercial bank in India (or an international bank with a branch in India), in a format acceptable to the Company, and shall remain valid until full and final adjustment or recovery of the advance amount from the running bills or completion of the Contract, whichever is earlier. The advance amount shall be adjusted proportionately in each invoice raised by the Contractor, unless otherwise agreed by the Parties in writing.

No interest shall be payable by the Company on the advance amount. In the event of Contractor's failure to perform any part of the Contract or to submit invoices for adjustment of advance within the agreed period, the Company shall be entitled to invoke and recover the outstanding advance from the Bank Guarantee without any further notice.

- 17.3** The settlement of any invoices shall not be deemed acceptance of the Services or any part thereof and shall not prejudice the right of Company to question the propriety of any such charge at any time thereafter. A written response to Company's claim for omission corrections or errors in charges and credits for Company's account shall be made by Contractor as soon as practicable and in no event later than sixty (60) days from the date of such claims.
- 17.4** Contractor shall support all invoices with any data and/or information reasonably requested by Company. Contractor agrees to retain all applicable documentation and records for a period of not less than Four (4) years from the end of the calendar year in which this Contract terminates. Company or any party nominated by Company shall be entitled to audit and examine all documents and/or records necessary to verify the correctness of charges contained in any invoice. The payment of an invoice shall not preclude Company's right to audit any charge during said three-year period. Any discrepancies found in such audit shall be paid or reimbursed forthwith. Company shall have the right to reproduce any such documents which have been inspected.

Invoices shall be endorsed with the Contract number and title and shall be submitted in tri-plicate with one original and two Copies (clearly marked "Original" or "Copy") once in each month and shall be forward.

**Head –Commercial & Supply Chain Management
Sun Petrochemicals Private Limited (SunPetro),
8th, 9th & 10th Floor,
ATL Corporate Park, opp. L&T Gate no.7,**

**Saki Vihar Road Chandivali,
Powai, Mumbai – PIN- 400072, India
E-mail : Dheeraj.paroch@sunpetro.com**

17.5 All payments to the Contractor under this Contract shall be made in the currency quoted by them or Indian Rupees to the Indian Bidders or Indian Rupees or United States Dollars to the Foreign Bidders. The currency of price schedule shall not be allowed to be changed during the term of the Contract.

17.6 The Contractor shall not claim any charges under any head during the period the equipment or tools are damaged, damaged beyond repair, un-operational, or declared dangerous for operation and cannot be operated / used for the said services. No payment shall be made for either the Standby rate, Stack Rate or under any other head till the tools / equipment are redressed, replaced or declared safe for operation & fit for purpose. No payment for either standby rate or operational rate shall be made for the personnel associated with the operation of the said tools/equipment.

18.0 AUDIT

The Company and its authorized representatives shall have access to, and the right to audit and obtain copies of any of Contractor's and its subcontractors' or agents' documents of whatsoever nature (except the confidential information of pricing formulate of the Contractor) relating to or in connection with the performance of the Work, including books, vouchers, receipts, invoices, correspondence, government correspondence, contracts, representations before statutory authorities, tribunals, courts and any other records. The Contractor will preserve and will cause its subcontractors and agents to preserve all such records for a period of four (4) years from the end of the calendar year in which this Contract terminates and will, upon written request, make them available to Company and its representatives. The Contractor shall provide photocopies of any documents within a reasonable period whenever demanded by the Company, Audits referred in this Clause will be made during the Contractor's normal working hours. Any payment made by the Company shall not imply acceptance of liability on the part of the Company. Company shall have the right to notify Contractor of any matters arising in an audit which may necessitate making an adjustment; and such adjustment, whether by reimbursement to Company or otherwise, shall then promptly be made. Company shall also have the right to obtain assistance and statements from any of the Contractor's Personnel to the extent it deems necessary, and Contractor and its subcontractors shall make such personnel available at their assigned locations if still under employment with Contractor or its subcontractors.

19.0 TAXES AND DUTIES

19.1 Taxes:

All rates and the Contract Price shall be inclusive of all concessional Taxes & duties and such other payments as may be payable under any Applicable Laws (except GST). Except as stated, Contractor shall bear all income, corporate, property, GST, work contract taxes and all other taxes, duties, levies, surcharges, imports and similar taxes and duties duly levied or imposed on Contractor on account of the payments received by Contractor from Company for the Services as may be payable under the Applicable Laws and any amendments thereto. GST if applicable shall be charged over and above the quoted prices and shall be paid by Company along with the invoice on submission of proof.

Company shall withhold from the payments to Contractor such amounts as determined by the prevailing taxation laws in respect of Contractor's Services. Company shall deposit these tax withholdings at source with the Indian revenue authorities and provide Contractor all appropriate tax receipts and forms evidencing the deposit of these tax withholdings. Contractor shall be responsible for filing returns of income to Indian revenue authorities for payments made by the Company pursuant to this Contract in accordance with the prevailing taxation laws.

19.2 Personnel Taxes

All employment taxes and contributions imposed by any law, regulations or by trade unions with respect to or measured by the compensation, wages, salaries or other compensation paid to employees of the Contractor, including without limitation, taxes and contribution or unemployment compensation insurance, medical and health insurance, welfare funds, pensions and annuities and

disability insurance shall be paid by Contractor. In the event that Contractor fails to do so and Company is liable to any interest or any penalty arising out of such personnel taxes, Company shall have the right to recover all such amounts from Contractor.

19.0 CUSTOM DUTY, ENTRY TAXES, etc.

19.1 Equipment, materials and supplies imported for use solely and exclusively on matters (inter alia) related to petroleum operations. Company and Contractor agree to cooperate and to use all reasonable endeavors to obtain any exemption to which Company and/or Contractor is entitled in accordance with such notifications. The contractor expressly agrees to furnish necessary documentation, bonds or undertakings to Government authorities and / or to Company, which may be required for availing such concessional exemption. It is expressly understood that Contractor shall be required to re-export any of its Equipment (unless consumed during performance of Services) and left-over chemicals / additives imported under this Contract to enable Company to avail exemption of custom duties. Contractor undertakes to re-export Equipment at the earliest but not later than within fifteen (15) days of completion or termination of Services and shall be solely responsible for all customs formalities for importation and exportation of Contractors Equipment and materials at the port of entry or the port of exportation as the case may be.

19.2 Contractor shall protect, indemnify and hold harmless Company, its Co-ventures, their directors, officers, and employees from any and all claims or liability for incorrect or under valuation of tax payable on income excess profits, customs duties, royalty or other taxes assessed or levied by any government agency including any tax assessed or levied on account of property or equipment of contractor, wages salaries or other benefits paid to Contractors employees or employees of sub-contractors, on Company its Co-ventures, their directors, officers and employees' including from any and all claims or on account of any payment made to or earned by contractor.

20.0 CHANGE IN LAW

20.1 In the event of any change or amendment of any Act or law, Rules or Regulations of Government of India or Public Body, which becomes effective after the effective date of this Contract and which results in increased / decrease cost of the works under the Contract though increased / decreased liability of taxes, (other than personnel and Corporate taxes), duties, the Contractor shall be indemnified for any such increased cost by the Company subject to the production of documentation proof provided the rates and all applicable taxes along with the tax rate, were clearly indicated at the time of Bid submission by contractor.

20.2 Company shall not bear any liability in respect of (i) Personnel taxes on the employees of Contractor and the employees of all its sub-Contractors etc. (ii) Corporate taxes in respect of the Contractor and its sub-Contractors." (iii) Any taxes for which the Contractor or any or all of his sub-contractors are directly assessable i.e. Corporate taxes and Fringe benefit tax in respect of Contractors and all of their sub-contractors, agents etc.

21.0 INSURANCE

21.1 For its risks and liabilities assumed hereunder, the Contractor shall, at its own expense procure and maintain as a minimum, the insurances set out in this Clause and ensure that they are in full force and effect throughout the life of the Contract. All such insurances (including insurances provided by Sub-Contractors) other than Employers Liability Insurance / Workmen's Compensation to the extent of the liabilities assumed by the Contractor under the Contract,

21.2 The provisions of this Clause shall in no way limit the liability of the Contractor under the Contract. All such insurances shall be placed with reputable and substantial insurers acceptable to the Company.

21.3 Contractors' Insurances shall be primary to, and receive no contribution from Company insurances. If the Contractors neglects, fails, or refuses to obtain or maintain insurances required to be effected, or fails to provide certification etc., the COMPANY has the right to procure and maintain policies at Contractors risks and 5% more expense.

21.4 The Contractor shall be responsible for and shall save, indemnify, defend and hold harmless SunPetro, Joint Venture partners of SunPetro, the Government of India, their respective officers, directors employees, agents and other persons with whom Company may be associated (the COMPANY) from and against all claims, losses, damages, costs (including legal costs) expenses and liabilities in respect of:

a. loss of or damage to property of the Contractor whether owned, hired, leased or otherwise provided

- by the Contractor arising from or relating to the performance of the Contract,
- b. personal injury including death or disease to any person employed by the Contractor arising from or relating to the performance of the Contract.
- 21.5** Prior to commencement of services / delivery / work hereunder or within 7 days of signing of Contract, whichever is later, Contractor shall deliver to Company the following certificate(s)
- a) evidencing the issuance of insurance containing the coverage required herein and
- b) providing that insurance shall not be cancelled or materially change without thirty (30) days prior written notice to the Company. Commencement or performance of services/work without delivering the certificates of insurance shall not constitute a waiver of contractor's obligation to provide the required coverage.
- 21.6** The insurance shall cover the following:
1. All consequences of occupational accidents or illness Employer's Liability Insurance, in such amounts as may be required by the laws of India or any other country or political subdivision thereof applicable to any employee engaged in performance of the work; as per regulations, extended to cover benefits provided under maritime law, if applicable. Contractor has the obligation to comply with Indian Social Security laws and regulations.
2. Commercial or comprehensive General Liability Insurance, including coverage for contractual Liability to cover liability under this contract and cross liability Sudden and Accidental pollution, in the amount equal to the contract value combined single limit each occurrence with an aggregate limit of contract value for bodily injury and property damage provided that there will not be any excess/deductibles in the policy to be taken by the contractor. The coverage should provide insurance for any incident or series of incidents covering the operations of the Contractor in the performance of the Contract. If Contractor's Liability Insurance is written on a "claims made" form it must provide for (i) a retroactive date prior to, or coincident with, the commencement of service under this contract and (ii) a minimum extended claims reporting period of one (1) year. This policy shall include Company and its directors, officers, employees and agents as additional insured.
3. Personal Accident and Medical Insurance for each of Contractor's Personnel valid for the area(s) in which Work is to be performed and for any travel for any period(s) during which Work is being performed. This insurance should include cover for all hospital and medical costs, and all costs for repatriation.
4. Contractor shall carry or cause to be carried insurance covering all Contractor's Equipment against loss or damage at all times including during transportation to/from the site and at the site. However, Contractor reserves the right to self insure its own assets.
5. The Contractor will be required to have insurance coverage for "Oil Industries Endorsement" in its insurance policy.
- 21.7 General Conditions for Insurance**
- A. Contractor hereby waives its right of subrogation against the additional insured and shall cause its insurers to waive their rights of subrogation against the additional insured.
- B. No form of contractor liability self-insurance, including but not limited to insuring with a parent, subsidiary, or affiliate organisation, is acceptable or allowable under the terms of this contract, unless agreed to by Company prior to commencement of services hereunder.
- C. Contractor assumes full responsibility for the insurance or self-insurance over his personnel, assets, machinery and equipment, including third party to be used in the performance of this contract. Therefore, except as otherwise provided herein, any damage or injury suffered due to a total or partial loss to such assets, machinery and equipment will be at Contractor's expense. Contractor must insure for full replacement value of any and all equipment used in performing the Work.
- D. All exclusions and indemnities given under this Contract shall apply irrespective of cause and notwithstanding the negligence, breach of duty (whether statutory or otherwise) or other failure of any nature of the indemnified party or any other entity or party and shall apply irrespective of any claim in tort, under contract or otherwise at law.
- 22.0 CONTRACTOR'S OBLIGATIONS AND WARRANTIES**
- 22.1** The general allocation of responsibilities between Company and Contractor are set out in responsibility matrix and other clauses mentioned in this documents and the Exhibits.
- 22.2** Contractor represents that it is engaged in such specialized operations and represents that it has adequate resources and personnel in accordance with Good international Petroleum Industry

Practices and shall perform the Work strictly in accordance with this Contract and shall comply with and adhere strictly to Company's instructions and directives on any matter concerning the Work. Contractor warrants that it is aware of all the Well Locations environment, zoning and other regulations legal description prescribed in this Contract.

22.3 At all times Contractor shall respond promptly and shall accurately furnish to Company information about the Work as requested.

22.4 Contractor shall take full responsibility for the protection and security of materials and equipment while such materials and equipment are temporarily stored in Contractor's facility awaiting for transportation or otherwise in Contractors custody.

22.5 Contractor shall advise Company immediately in writing of any labour dispute or anticipated labour dispute, which may be expected to affect the performance of the Work.

22.6 Contractor shall use all reasonable care to ensure that the equipment is delivered and maintained in a fit condition for the intended Work and shall at its cost and expense man operate replace supply, repair and maintain the equipment.

22.7 Contractor Personnel

Contractor shall use all reasonable care to provide, at Contractors sole risk and cost, competent, skilled personnel to perform Work and shall take responsibility for their actions. Contractor shall ensure that the necessary personnel are available at the Work Site / Location when required by SunPetro for commencement of the Work and shall continuously be available during the duration of the Contract. Contractor shall be solely responsible throughout the period of this Contract for providing all the requirements of its personnel, including but not limited to, accommodation, transportation, meals, medical attention, vacations and time-off allowance, travel and any other benefits due to such employees under any law or otherwise. SunPetro shall have no responsibilities or liability whatsoever in this regard.

22.8 Sunpetro shall be entitled, without prejudice to any other rights or remedies available to SunPetro under this Contract or otherwise in law to object to and require Contractor to remove from the Work any person who in the reasonable opinion of SunPetro is incompetent, misconduct's himself, is negligent in the proper performance of his duties or is otherwise considered to be undesirable. In such an event, Contractor shall forthwith remove such person from the Work, and such person shall not be again employed upon the Work without the written permission of Company. Contractor shall forthwith replace within 5 working days, at Contractor's sole expense, any such discharged person with a suitable qualified and experienced person satisfactory to Company without affecting the work.

22.9 Permits and Instructions

Contractor shall obtain all requisite permits and approvals under Applicable Law for the performance of the Scope of Work / supplies. In the event of Contractor receiving instructions from Company to stop Work/supplies operations, Contractor shall comply with the same with immediate effect.

23. FORCE MAJEURE

23.1 "Force Majeure" shall mean any act which is insurmountable and outside the reasonable control of the parties Events of Force Majeure shall include, but shall not be limited to, acts of God, lightning, earthquake, flood, fire, explosion, major storm (hurricane, typhoon, cyclone, etc.) or tidal wave, act of war (declared or undeclared) or public enemy, riots (otherwise than amongst Contractor's personnel), strike (excluding strikes, lockouts or other industrial disputes or action solely among employees of Contractor or its subcontractors), act or omission of sovereign states or those purporting to represent sovereign states, blockade, embargo, quarantine, public disorder, sabotage or any other events beyond the control of the parties or either of them., Strikes shall only be considered as Force Majeure if they are officially declared/ accepted strikes. However, Force Majeure shall not include occurrences as follows:

23.1.1 Late delivery of materials caused by congestion at supplier's plant or elsewhere, an oversold condition of the market, inefficiencies, or similar occurrences

23.1.2 Late performance by Contractor and/or a sub-contractor caused by unavailability of equipment, supervisors or labor, inefficiencies or similar occurrences;

23.1.3 Mechanical breakdown of any item of Contractor's or its Sub-contractor's equipment, plant or machinery; or

23.1.4 Delays due to ordinary storm, inclement weather, seasonal rains or monsoon; or

23.1.5 Non-conformance by Sub-contractors;

- 23.1.6 Financial distress of Contractor or any Sub-contractor
- 23.1.7 Failure to carry out operations in accordance with the instructions of the Company on account of any accident, breakdown or non-performance or unsatisfactory performance of the Rig or any rig equipment(s) or on account of any reason within the control of the Contractor.
- 23.2 Neither Party hereto shall be liable to the other, for the payment of money, for failure to perform any obligations hereunder when performance is hindered or prevented by Force Majeure. The affected party shall inform the other party immediately in writing (within 24 hours) of its inability to meet its obligations hereunder, specifying the cause of Force Majeure, and shall do all that is reasonably within its power to remove the Force Majeure conditions. Such party shall advise the other party when such Force Majeure ceases (within 24 hours of ceasing of Force Majeure) and shall resume performance of its obligations hereunder as soon as reasonably possible thereafter. No payment will be due to the Contractor between the commencement of Force Majeure and commencement of Normal operations by the affected party.
- 23.3 The affected party shall make every reasonable effort to. Should any act or acts of Force Majeure cause the suspension or artificial suspension of operations there under for all or part of the Work for a continuous period of more than seven (7) days, the parties shall meet and determine the appropriate measures to be taken. In the event that a condition of Force Majeure exists at the Site for a period of at least fifteen (15) consecutive days, Company shall have the right to terminate this Contract by giving two (2) days advance notice to Contractor.
- 24.0 WARRANTIES AND REMEDIES**
- 24.1 Contractor represents that it is engaged in such specialized operations and represents that it has adequate resources, service capability and personnel in accordance with GIPIP and shall perform the Work strictly in accordance with this Contract and shall comply with and adhere strictly to Company's instructions and directives on any matter concerning the Work. Contractor agrees to comply with, and shall ensure that its Personnel comply with, all Applicable laws, International /Indian codes, rules, regulations and specifications applicable to the Equipment and Services. Contractor warrants that all items rented to Company under this Contract shall meet specifications as set forth in the contract and shall be in good working condition throughout the Contract period (ordinary wear and tear excepted). All Equipment, materials, machinery and works procured and supplied by Contractor under this contract, including, without limitation, service related materials (collectively items) shall be of good quality and workmanship, safe and free from defects in workmanship. Time is of the essence of the Contract and Contractor shall perform all Services in conformity with the time schedule, specifications and the obligations contained herein, unless the delay is due to Force Majeure or reasons wholly within Company's control. Any failure by Contractor to timely deliver the works / materials work at the point of delivery and / or perform the services in timely manner shall attract the provisions of Clause indicated in Liquidated Damages. The Service warranty applies to all services performed by Contractor as part of the Work. Contractor warrants that it shall perform all such services in a Good and Workman like Manner. Contractor may be required at Company's sole option (unless stated otherwise elsewhere in the Contract) to supervise the installation, running in or pulling out of the Equipment to enable it to be fully operational within the time specified in the Contract. Contractor warrants to Company that Contractor's Personnel who are skilled, experienced and competent in their respective positions, and who are fit for duty shall perform all Services. Contractor undertakes to ensure that its personnel comply with Company's regulations regarding health, safety and training which are in force at such time and at such place.
- 24.2 In the performance of the Services, if the Contractor fails to comply with the warranties and undertakings set forth, the Contractor shall as directed by the Company prior to demobilization, at Contractor's cost and without prejudice to any other right or remedy of Company under this Contract, re-perform the Services or correct such failure or furnish an alternative acceptable to Company in order to comply fully with the requirements of the Contract. Defects shall not be deemed waived by Company's failure to notify Contractor upon receipt of Services or by payment of invoice.
- 24.3 Contractor shall use all reasonable care to provide, at Contractor's sole risk and cost, competent, experienced, skilled personnel to perform Work and shall take responsibility for their actions. Contractor shall ensure that the necessary personnel are available at the Work Site / Location when

required by Company for commencement of the Work and shall continuously be available during the term of the Contract. Contractor shall be solely responsible throughout the period of this Contract for providing all the requirements of its personnel, including but not limited to, accommodation, transportation, meals, medical attention, necessary permits / licenses as per rules / laws, vacations and time-off allowance, travel and any other benefits due to such employees under any law or otherwise. Company shall have no responsibilities or liability whatsoever in this regard. Company shall provide boarding and lodging to the Contractor's personnel while at the work.

24.4 Day-rates or compensation of whatsoever nature shall not apply to time when the Contractor's Equipment/tool is unable to perform to the satisfaction of the Company in accordance with the Contract for any reason.

24.5 If Contractor shall fail in its obligations under this Contract and does not remedy such default after having received prior written notice thereof, Company may on its own initiative arrange for alternative means of performance of Services. Any direct and reasonable costs or expenses incurred by Company thereby, shall, together with an additional five per cent (5%) of such costs and expenses, be payable by Contractor and may be deducted and set off against any monies owed to Contractor by Company pursuant to the Contract. Should any time be lost during any such alternative arrangements in the performance of the Services, the Equipment and Personnel shall be at zero Rates for the lost time for that particular tool/ service in default and no Rates of whatsoever nature shall be payable for the duration of such default. The above shall be without prejudice to any other rights available to the Company under the Contract or as per Applicable Laws. Contractor shall take all measures necessary and / or proper to protect personnel, Work Site and facilities as well as observe all safety rules and regulations of Company, given to Contractor in writing provided such rules do not conflict with those of any Governmental Agency having jurisdiction over operations conducted hereunder. No smoking or open flames shall be permitted on the drilling unit and nearby except in areas marked by Contractor and approved in writing by Company. Contractor shall use all reasonable means to prevent and control fires and blowouts, as well as protect the hole, the reservoir or any other underground formation from loss or damage.

24.6 Contractor shall have no authority to make any statements, representations or commitments of any kind or to take any action which shall be binding upon Company, except as provided for herein or otherwise authorized in writing by Company.

24.7 Contractor shall notify Company promptly, but no later than twenty four (24) hours, upon discovery of any instance where Contractor has not complied with the requirements of this Clause.

24.8 The Company reserves the right to purchase / replace specific tools / equipment at any time during the Contract and include them in the Contract.

25.0 LIENS

Contractor shall immediately pay and discharge any lien, claim or encumbrance, of any nature, (or shall provide security for payment thereof) attributable to Contractor. Contractor shall indemnify and hold Company harmless from and shall keep Company's equipment and property free and clear of all liens, claims, assessments, fines and levies incurred, created, caused or committed by Contractor. If Contractor fails to pay and discharge any such lien, claim or encumbrance, then Company may do so and charge Contractor for all costs, with an additional five per cent (5%) of such costs and expenses, be payable by Contractor and may be deducted and set off against any monies owed to Contractor by Company pursuant to the Contract. Company shall have the right to retain out of any payment to be made to, or to be reimbursed to, Contractor, an amount sufficient to indemnify it completely against any such lien, claim, assessment, fine or levy exercised or made and all associated costs.

26.0 INDEMNITY AND LIABILITIES

26.1 Contractor's Material, Equipment, Services and Property

The Unit / equipment / services / tools (herein referred to as Equipment) to be deployed by the Contractor under the Contract shall continue to remain Contractor's property and shall always remain in the possession / control of the Contractor with the exclusive right to use of such equipment by the Contractor for providing services under the Contract. Contractor shall be responsible at all times, including time in storage, in transit, on the rig or at Company's well location, for damage to or destruction of Equipment and any other property of Contractor or any of its subcontractors and their respective employees or agents, unless such loss, damage or destruction is caused by or

contributed to by the Gross Negligence of Company Group.

26.2 Liability for Radioactive

The radioactive sources, which Contractor may use in performing the Services, are potentially dangerous. If any radioactive source is lost in a well, at the well site, while being transported by or on behalf of Company or by conveyance arranged by the Company or while under the custody or control of the Company or its representatives, Company shall be solely responsible for recovery or abandonment of the source and shall take special precautions in order to avoid breaking or damaging the source container. If the source cannot be recovered, or if the container is broken, Company shall immediately comply with all laws and regulations applicable to Company, as well as to Contractor as owner of the source, including the isolation and marking of the location of the source, and shall defend, indemnify and hold harmless Contractor from and against any and all liabilities arising with respect thereof, and shall keep Contractor informed of all related developments, except when it is caused due to Gross Negligence or Wilful Misconduct by Contractor Group.

26.3 Limitation of Liability

The total liability of the contractor shall be limited to 100% of the contractor value if no fault by contractor. In case intentional damages, it would be 200% of the contract value. The Company shall indemnify and hold harmless the Contractor against all claims and liabilities in excess of the above limits, provided that aforesaid cap for limitation of liability shall not apply and the Contractor shall continue to remain responsible for all liabilities which arise on account of:

- Breach of Applicable Laws by the Contractor Group.
- Liability for payment or non-payment of taxes and other statutory duties/ fees of any nature.
- Liability for breach of Intellectual Property Rights of any person.
- Breach of Confidentiality obligations.

However, in cases involving statutory violations, environmental damage, pollution, or personal injury, the Contractor's liability shall be uncapped and governed in full accordance with Applicable Laws.

26.4 Consequential Damage

Notwithstanding anything else contained herein to the contrary and subject to clause, neither party shall be liable to the other for indirect and consequential damage resulting from, or arising out of this Contract including but not limited to, loss of profit, loss of revenue, anticipated profits, loss of business opportunity or business interruption, suffered by such Party or its Group and each Party shall defend, indemnify and hold the other party harmless in respect thereof.

26.5 Certain Restrictions on Indemnities:

Unless otherwise expressly admitted elsewhere herein the Contract, no indemnity or hold harmless provision of this Contract shall apply in favour of a Party who shall have caused loss or damage through Gross Negligence or Wilful Misconduct.

27.0 PERFORMANCE BANK GUARANTEE

Within fifteen (15) days of the issue of each Callout Order, the Contractor shall present to the Company a Performance Bond / Bank Guarantee (As per format in accordance to **Annexure #8**) in the form of an irrevocable, unconditional, payable on first demand by Company, divisible bank bond in the format of **Annexure #8** issued by an approved bank at **Annexure#9**. Failure to comply with this condition will constitute grounds for termination of the award / Contract.

The Performance Bank Guarantee shall be of 10% of the respective Callout Order value and shall be valid and be retained for Ninety (90) Days after the completion of the each Callout.

Each such PBG shall remain valid and enforceable until **ninety (90) days** after the completion or termination of the respective Callout Order. Where any claims are pending under the Callout Order, the PBG shall be extended until **thirty (30) days** after final settlement of such claims, or ninety (90)

days after completion/termination—**whichever is later**.

Company shall not be liable to pay any Bank Charges, Commissions or Interest on the amount of Performance Bank Guarantee. The performance bond provided by the Contractor is intended to operate as security for amounts (including damages where applicable) which becomes payable by the Contractor by virtue of this Contract and are not intended to be used as a penalty. Without prejudice to its other rights under the Contract or at law, Company shall be entitled to forfeit the performance bond, should the Contractor fail to perform the Services in accordance with the provisions of the Contract or fail to comply with the provisions of this Contract. The Performance Bank Guarantee shall remain at the entire disposal of Company as Security for the satisfactory commencement, performance and completion of the Scope of Work under the conditions of the Contract / Contract including recovery of amounts due to the Company from the Contractor arising out of this Contract under whatever head.

Company reserves the right to invoke the performance bank guarantee for any of the following reasons including but without limitation to:

- Failure of contractor to start/commence the work as per LOA/LOI/Contract
 - If Contractor fails to perform as per the terms and conditions of the contract.
 - If contractor fails to perform as per prescribed scope of work.
 - If contractor fails to work in work man like manner.
 - If tools, machines, parts for the providing services are not fit for the performance of work.
 - For breach of contract.
- SunPetro will accept the bank guarantee from all public sector banks in India or any of the banks listed in the **Annexure #9**.

28.0 SEVERABILITY

If any portion of this Contract is determined to be illegal, invalid or unenforceable, for any reason, then, insofar as is practical and feasible, the remaining portions of this Contract shall be deemed to be in full force and effect as if such invalid, illegal or unenforceable portions were not contained herein.

29.0 NON-EXCLUSIVE CONTRACT

This Contract is non-exclusive, and Company reserves the right to engage other contractors to perform similar or identical work. Contractor shall afford such other contractors' adequate opportunity to carry out their agreements and shall accomplish the work in cooperation with those contractors and with Company.

30.0 EXPORT CONTROLS

SunPetro confirms that the Equipment or Services to be provided under this Contract (Collectively 'Items') shall only be for use by it in India for the purpose of production of hydrocarbons. However, if for any reason whatsoever the end use or end user of these Items is required to be changed or if these items are to be taken for use in countries outside India to do any work associated with this Contract, then SunPetro would request the Contractor to obtain consent from the concerned authority in the Contractor's Country. The Contractor shall obtain such consent at its sole risk and costs.

Apendix-2
SPECIAL CONDITIONS OF THE CONTRACT (SCC)

Index

1.0	Special Terms
2.0	Inspection of survey Equipment & Vessel
3.0	Document Required to be submitted
4.0	Pollution control responsibility
5.0	Safety, Compliance With Company's Safety Policies
6.0	Third Party Inspection
7.0	Documentation

SPECIAL CONDITIONS OF CONTRACT (SCC)

1. SPECIAL TERMS

The following definitions and interpretation shall apply and shall have the meanings assigned to them in this Contract except where the context otherwise requires:

- (i) "Commencement Date" shall mean the date when the Contractor's equipment / services are tested, and ready to commence operations on the designated site for working as intimated by SunPetro to Contractor.
- (ii) "Completion Date" shall mean the time and date when the work is completed by the Contractor as per the Scope of Work.
- (iii) "Days" shall indicate consecutive calendar days, it being understood that all dates and time periods referred to in the Contract are expressed in terms of the Gregorian calendar. "Day" means a calendar day of twenty hours as referred to local time at the Site.
- (iv) "Demobilization" shall mean the actual demobilization of contractor's equipment and contractor's personnel including disassembly, removal, and site cleanup & restoration of all facilities assembled on site, repair if applicable to the full satisfaction of the Company. SunPetro, will issue the de-mobilization letter for the services as and when requirement ends.
- (v) "Vessel" means watercraft or artificial contrivance used, or capable of being used, as a means of transportation on water. This also encompasses a wide range of floating structures, each with distinct characteristics and functions
- (vi) "Master of Vessel" or "Captain" means the highest-ranking officer on a ship and has overall command and responsibility for the vessel, its crew, and its cargo. The master is accountable for the safe and efficient operation of the ship, including navigation, management, and compliance with maritime laws and regulations with all responsibilities
- (vii) "Government" shall mean Government of India or Government of State, or any political subdivision or administrative agency thereof, as the case may be, and/or their respective representatives having jurisdiction over the Work performed under this Contract.
- (viii) "Mobilization" shall mean the actual mobilization of the Contractor's personnel & equipment which are fit for operational requirements, along with auxiliary equipment and contractor's personnel during contract period and shall include any demurrage incurred during the period up to and including the date the Work begins at the Work Site of this Project except if such delay or demurrage has occurred due to acts or omissions of the Operator. SunPetro, will issue the mobilization letter for the services as and when requirement comes.
- (ix) "Operator" shall mean Sun Petrochemicals Private Limited (SunPetro) / Company
- (x) "Termination Date" shall mean the time of day and date when the Term defined in contract hereof expires or when this Contract is terminated by Company, in accordance with its terms, whichever occurs later.
- (xi) "Well Locations" shall mean the locations of the Wells within the Contract Area at which Contractor shall carry out operations and such other locations as may be specified by Sun Petro.
- (xii) "Work" shall mean the Work provided by Contractor as per Scope of Work which includes providing but not limited to Charter Hire of Vessel, tools & tackles, auxiliary equipment, spares, consumables, supplying the necessary equipment, materials, personnel and technical support etc. necessary for the performance of Services on the Work Site / Work Location or base in accordance with the scope of the work defined in the Contract.
- (xiii) "Work Site / Work Location" shall mean the lands and waters and other places on, under, in or through which the Works are to be carried out and any other lands, waters or places approved by the Company for the purposes of the Contract together with any other places designated in the Contract as forming part of the Site.
- (xiv) "Third Party" shall mean a person / entity which is not included in Company Group or Contractor Group.
- (xv) "RSC" shall mean the Revenue Sharing Contract entered into between the Government of India and SunPetro and /or its consortium.

2.0 DOCUMENT REQUIRED TO BE SUBMITTED

1. Signed copy of HSE Policy, Drug and Alcohol Policy
2. Signed copy of HSE Manual / Operations Manual
3. Signed Organogram including the HSSE organisation (office and office based)
4. Relevant HSSE Procedures to be used for the Project (if not present in the HSE Manual)

- Emergency Response Procedure / Manual
- Incident reporting and investigation
- Permit To Work/Hot Work and Tool Box Talk,
- Risk Assessment for marine and catering activities
- Confined Space Entry
- Lifting Operations and Management of Lifting gears
- Training / Induction Procedure
- Personal Protective Equipment Procedure for marine and catering crew
- Management of Change
- Waste Management and Segregation
- Management Review
- H2S Management Procedure
- Minimum HSSE requirements Procedure
- Management of Pressurised Cylinders
- Drug & Alcohol Policy**
- Hazardous Material Handling

3.0 POLLUTION CONTROL RESPONSIBILITY

The Contractor shall accept full responsibility for compliance with all applicable laws and Government Orders, Rules and Regulations as amended/in force from time to time relating to pollution. Contractor shall comply with the followings:

- I. Solid waste, such as tins, bottles, edible garbage, empty paint buckets or any form of trash as classified under 'non-hazardous' category must be disposed of to appropriate locations to his own container/Vessel in appropriate manner/ or in accordance with applicable statutory laws/ SunPetro policy.
- II. All waste oil, greases, waste paint or any chemicals as classified within 'hazardous' category shall be disposed by contractor in appropriate manner/ or in accordance with applicable statutory laws/ SunPetro policy.
- III. Contractor shall clean up and remove any pollution resulting from its non-compliance with the provisions of this section, at his cost and expense, and if the Contractor fail to do so, SunPetro may clean up and remove the pollution in which case the Contractor shall reimburse SunPetro the cost of such clean up and removal upon receipt of bill thereof

4.0 SAFETY, COMPLIANCE WITH COMPANY'S SAFETY POLICIES

- 4.1 Contractor shall ensure all contractor's personnel comply with the spirit & intent of company's environment, health & safety and contracting policies and other policies & instruction that may be issued by company from time to time. Contractor must ensure following term & condition but not limited to-
 1. The Contractor shall comply with permit system, safety & security rules and regulations and other rules, laid down by SunPetro at Work Site. It shall be the duty/ responsibility of the Contractor to ensure the compliance of fire, safety, security and other operational rules and regulations by his workers/ supervisors etc.
 2. Before deploying the said personnel, Contractor will furnish complete biodata including qualification experience etc., along with the proficiency certificate/trade certificate for supervisors/skilled workers to the authority deputed for aforesaid job.
 3. The Contractor must ensure that all the personnel involved in the work should have mandatory training as applicable (like First aid, Safety and firefighting and Survival at Sea etc.) for their employees working at offshore services/ platform before their mobilization.
 4. Contractor's Personnel shall wear the above protective equipment when working on and around the Platform and loading base.

4.2 Contractor shall ensure that all the safety procedures/policies/standards of Company and contractor are implemented and followed by Contractor's Personnel. Contractor shall provide the following protective equipment to its Personnel but not limited to:

- 1) Life Jackets
- 2) Safety Helmet
- 3) Safety Shoes
- 4) Coverall
- 5) Wet weather clothing
- 6) Protective gloves
- 7) Hearing Protection
- 8) Eye Protection
- 9) Skin Cleanser and Barrier cream

4.1 SOLAS/IMO rules & regulations to be followed.

4.4 Contractor, Operators and Masters of vessels are responsible for the safety of their crews and Vessels at all times. The Master has the authority to decide whether any operation affecting the Vessel should proceed or terminates and should question any instructions from installation or quayside personnel, which may create a hazard to the crew or vessel.

4.5 It is the responsibility of all persons on the Vessel working in the offshore industry not to do anything likely to endanger the safety, health or welfare of themselves or other persons on or near the vessel or to render unsafe any equipment used on or near the vessel; to co-operate with the employer and any other persons on whom a duty or requirement is imposed so far as is necessary to enable that duty or requirement to be performed or complied with; to report immediately to the appropriate responsible person any defect in any equipment, which appears likely to endanger the safety, health or welfare of persons on or near the vessel or the safety of the vessel and any equipment used with it.

4.6 Contractor shall ensure safe loading/unloading and sea transportation of materials, contractor shall bear cost for any damage/loss of materials during loading unloading at port and sea transportation.

4.7 Certificates related to the vessel as and when renewed/issued/ratified by Statutory Authorities.

5.0 DOCUMENTATION

1) Vessels shall have a copy on-board of the Owner/Vessel Manager's Document of Compliance and a Safety Management Certificate.

2)

3) The Contractor at all times shall have on board valid certificates from classification society who is a member of International Association of Classification Societies (IACS) or the Indian Register of Shipping (IRS) for the each VESSEL it plans to offer.

SECTION – 4

SCOPE OF WORK

1. Scope of Work

SCOPE OF WORK FOR SEA-BED SURVEY AND POSITIONING OF RIG ON THE SOUTH FACE OF ALPHA BOB PLATFORM IN HAZIRA FIELD.

The proposed work program consists of conducting sea bed surveys in Hazira field. The Rig shall be approaching the Alpha BOB platform from the south face. The purpose of the sea bed survey is to provide information on presence of debris, presence of spud can foot prints, presence of pipelines with their distance & bearing, undulations of the sea bottom for the area to be surveyed for each location.

Technical Objective:

- 1 The purpose of sea bed surveys is to provide information on bathymetry, presence of debris, presence of spud can foot prints, presence of exposed as well as buried pipelines with their relative distance & bearing, undulations of the sea bottom for the area to be surveyed for each location.
- 2 The survey shall also indicate all major obstacles (e.g. rock outcrops, faults, buried objects & structures), in the survey area and the location of any feature in the designated area. The contractor shall be required to mark the debris – location.
- 3 CONTRACTOR shall supply and be responsible for all necessary labour, supervision, materials, equipment, including calibration and testing equipment, power tools, supplies, travel, mob/demob, customs duties and transportation to perform the sea bed survey as outlined in this Scope of Work.
- 4 The CONTRACTOR shall perform the work continuously and shall provide all accessories and necessary back-up equipment on board the survey vessel to avoid stoppages due to equipment failure.
- 5 CONTRACTOR shall complete the Work in accordance with international petroleum industry best practices.
- 6 CONTRACTOR shall mobilise its Personnel and equipment when instructed by COMPANY. COMPANY shall give such instruction in writing. COMPANY may instruct CONTRACTOR to alter or abandon any route determined by COMPANY to be unsuitable, in the event of any such change COMPANY shall provide CONTRACTOR with its instructions for alternative routes to be surveyed.
- 7 The CONTRACTOR shall arrange for the Offshore Vessel to carry out sea bed surveys.
- 8 Surveys to be conducted on Twenty four (24) basis. In case of any variation permission from COMPANY shall be obtained.
- 9 CONTRACTOR shall provide Test / Inspection certificates for the equipment to ensure its proper and safe functioning.
- 10 Personnel shall wear Safety Life Jackets while carrying out the survey job.
- 11 CONTRACTOR shall ensure the proper calibration of the equipment before and after use to provide accurate readings.

12 Detailed Scope

- 1 **Side Scan Survey & Bathymetry Survey (Platform Location):**2000m x 1500m area (platform South) with a grid pattern of 100m shall be surveyed by side scan sonar and Multi beam echo sounder, keeping the released location in the center. The survey is conducted to identify the existence of sea bed obstructions & debris.
- 2 **Side Scan Survey & Bathymetry Survey (Platform Location):**2000m x 1000m area (platform North, East & West) with a grid pattern of 100m, shall be surveyed by side scan sonar and Multi beam echo sounder, keeping the released location in the centre. The survey is conducted to identify the existence of sea bed obstructions & debris. (Please refer to the

Annexure for clarity of survey area coverage details)

- 3 The surveys shall detect, chart, and verify the position of all visible and buried pipelines utilizing Side Scan Sonar, Multibeam Echo Sounder, and Sub-Bottom Profiler data as applicable and include pipeline route coordinates and alignment drawings in the survey report.
- 4 In addition to the survey scope defined herein, the Company may, at its discretion, instruct the Contractor to perform a bathymetric survey covering the entire field area of approximately **22 km²**.
- 5 **Manpower & Equipment:** CONTRACTOR shall mobilize suitable and experienced Survey personnel along with the necessary equipment to carry out and complete the above activities.
- 6 **Reports:** CONTRACTOR will provide Preliminary Report for Sea bed Survey immediately after completion of survey and final reports to be submitted within Seven working days after demobilization of equipment and personnel.
- 7 The Contractor shall undertake high-resolution geophysical surveys at each proposed drill location using the following techniques:
 - Multibeam Echo Sounder
 - Side Scan Sonar
 - Dual Frequency Echo Sounder
 - Sub-Bottom Profiler: to identify and delineate pipelines in the survey area, if any.
 - Marine Magnetometer

The objective is to evaluate seabed and sub-seabed conditions, detect hazards, assess bathymetry, seabed morphology, and identify any ferro-metallic objects.

Survey Requirements:

 - 100% seabed coverage along principal survey lines using MBES and SSS.
 - Sub-bottom profiling within a 200m x 200m zone using grid lines spaced at 25m x 50m.
 - Cross lines at 500m intervals for QA/QC.
- 8 CONTRACTOR shall provide complete technical details, specifications, features, advantages etc. of their Equipment/Systems, proposed for the work.

Alpha BOB Hazira Platform details

JACKET: "ALPHA BOB" HAZIRA

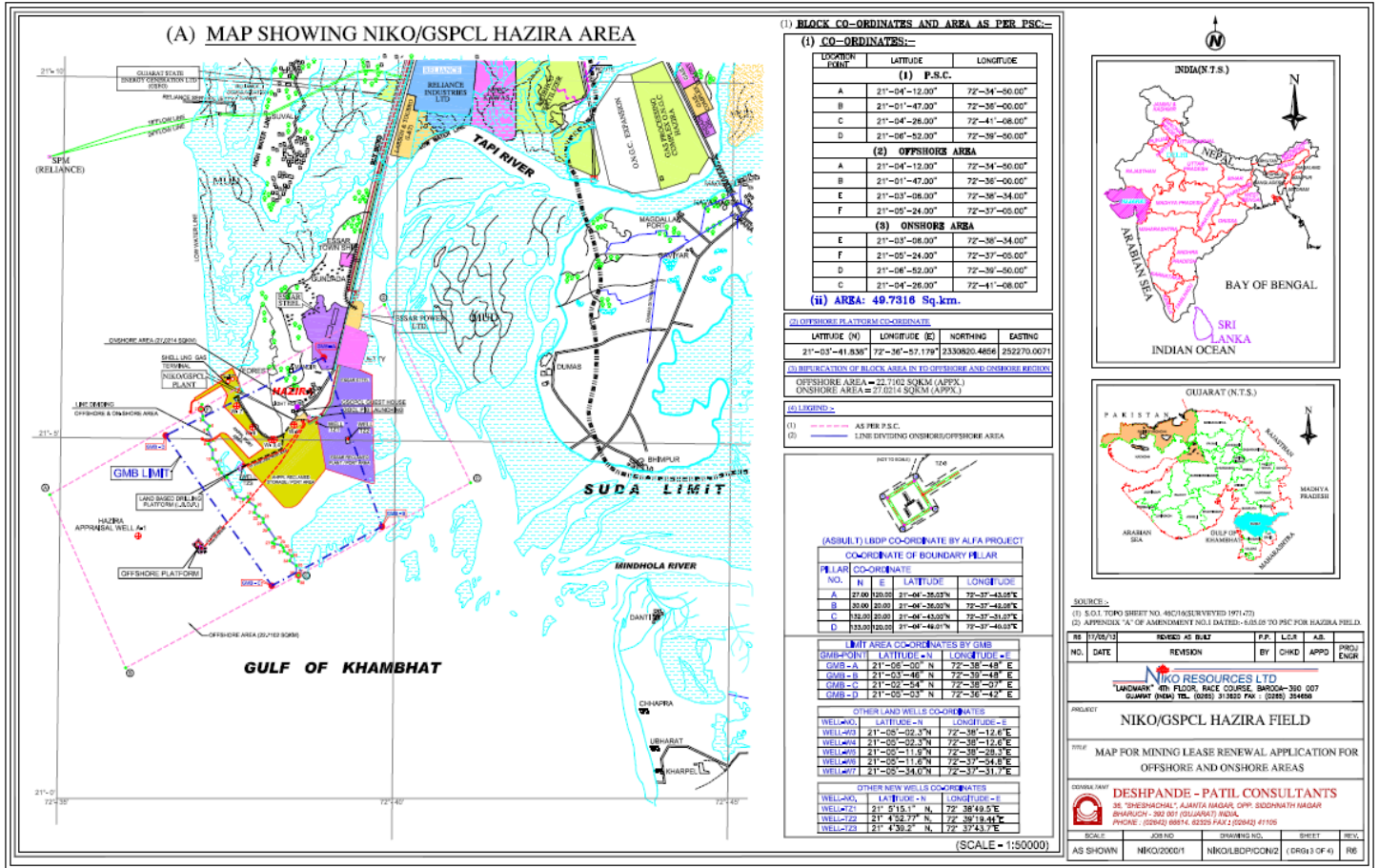
TYPE: SIX LEGGED FIXED STEEL STRUCTURE

FIELD: HAZIRA

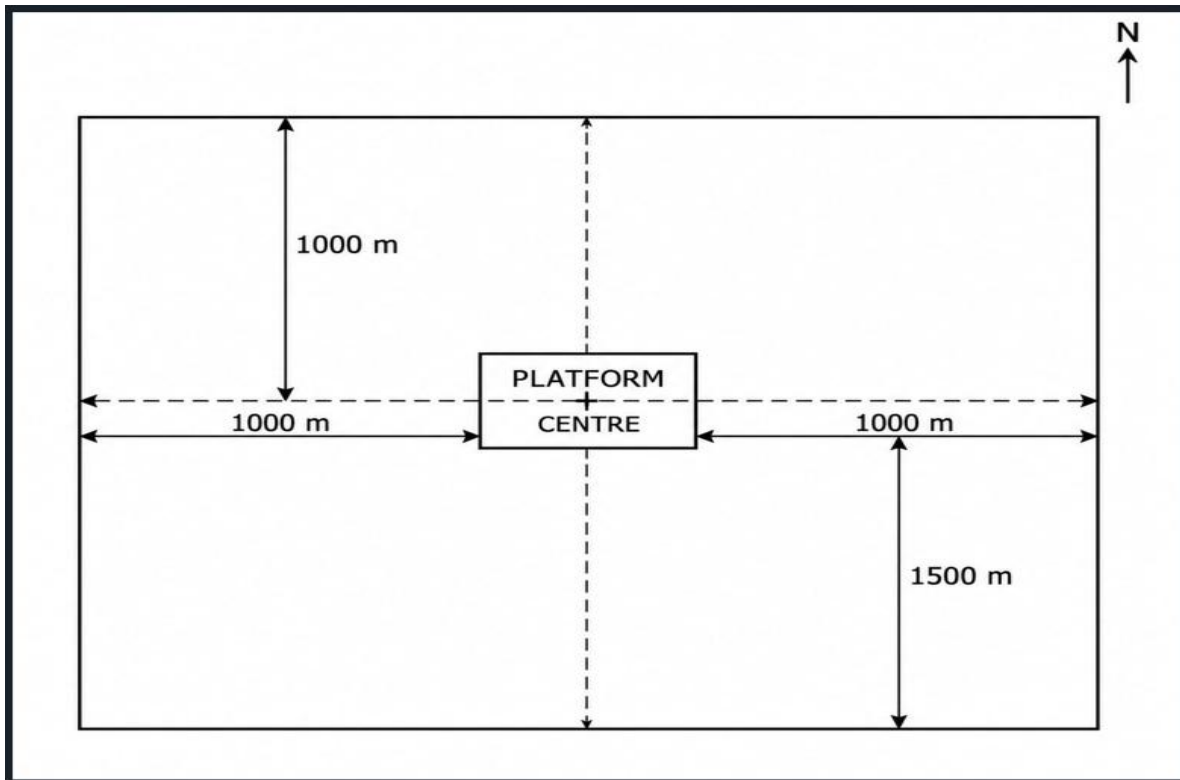
WATER DEPTH: EL (-) 12.7m

RISER: 2 No. 12"

COORDINATES: N 21° 03' 41.839", E 72° 36' 57.179"



Annexure:



South Face



SECTION-5

RESPONSIBILITY MATRIX

Sr. No.	Description	Responsibility	
		Contractor	Company
1.0	MAINTENANCE SERVICES		
1.1	Maintenance of all CONTRACTOR's Equipment	X	
1.2	Re-dress of CONTRACTOR's Equipment	X	
1.3	Set-up and maintenance of testing facility to carry out repair, redress and maintain CONTRACTOR's Equipment	X	
2.0	MEDICAL SERVICES.		
2.1	Emergency medical treatment for CONTRACTOR's Personnel including emergency hospitalisation.	X	
2.2	Emergency Medical Evacuation by Helicopter to Emergency Hospital		X
3.0	PERSONNEL		
3.1	Casual labor for handling CONTRACTOR's Equipment, material and supplies between CONTRACTOR's testing facility and Jack up drilling unit locations.	X	
4.0	LICENCES AND PERMITS		
4.1	Permits, licenses, any statutory clearances including but not limited to naval, custom etc. and necessary consents, certificates required for CONTRACTOR's Equipment.	X	
4.2	Passports, visas, clearance from Home Ministry, New Delhi and work permits and related documentation required to maintain CONTRACTOR's personnel in India.	X	
4.3	Port charges including Wharfage and demurrage, if incurred in respect of import of CONTRACTOR's Equipment.	X	
4.4	(If applicable) Corporate registration, documentation and fees for CONTRACTOR to operate in India for the performance of this CONTRACT	X	
4.5	Arrangements for the clearance of CONTRACTOR's Equipment through Customs including obtaining Essentiality Certificates from DGH for Imports duty exemption. (If applicable)	X	X
4.6	Data on CONTRACTOR's Equipment necessary to secure customs clearance of CONTRACTOR's Equipment. (If applicable)	X	
5	OTHER SERVICES		
5.1	All engineering and procurement services during mobilization and demobilization.	X	
5.2	Correcting deficiencies of CONTRACTOR Equipment during mobilization.	X	

SECTION – 6

BID EVALUATION CRITERIA

BID EVALUATION CRITERIA

A. TECHNICAL CRITERIA

1. The bid should be complete in all respect covering all the scope of Supply/Work and should conform to the technical specifications indicated in the bid documents, duly supported with technical catalogues / literature wherever required. Incomplete and non-conforming bid to the specifications will be rejected.
2. Bidder to submit a declaration confirming understanding & acceptance of complete scope of work.
3. Bids will be rejected in case the equipment and services offered do not conform to the required parameters as stipulated in the technical specifications as per ITT SOW, Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Contractors without which the same will not be considered for evaluation.

Bidder's Qualification:

The bidder should meet the following criteria:

- a. The bidder should have minimum Three (3) years of experience in providing Geophysical & Geotechnical Survey for Offshore fields to E&P Companies / Drilling Service Providers.
- b. The bidder should have executed atleast one contract of providing similar services in the last one (01) year calculated from original bid closing date.
- c. Details of experience and past performance of the bidder and the collaborator (in case of collaboration) or of joint venture partner (in case of a joint venture), on Services provided of similar nature in the past and detail of current work in hand and other contractual commitments, indicating areas and clients are to be submitted along with the techno-commercial bid, in support of the experience laid down above. Documentary evidence of bidders experience shall be submitted along with Technical bid is to be submitted.
- d. In case the bidder is a Joint Venture company, the following requirement should be satisfied by the bidder:
 - i. The leader of the JV should confirm unconditional acceptance of full responsibility of executing the 'Scope of work' of this tender including all interface risks of services / equipment being provided. This confirmation should be submitted along with the techno-commercial bid.
 - ii. All the members of the JV must undertake in their MOU that each party shall be jointly and severally liable to Sun Petro for any and all obligations and responsibilities arising out of this contract (if awarded).

B. FINANCIAL CRITERIA

- I. The bidder should have average yearly turnover of at least Rs. 10 crores (Equivalent USD for foreign bidders) during last three financial years (2022-23, 2023-24 and 2024-25). Audited financial statement for the last 3 years to be submitted along with the bid.

C. COMMERCIAL EVALUATION CRITERIA

1. Bids are to be submitted as per instruction provided in Notice Inviting of Tenders in Section – I.
2. Offer of following type shall be liable for rejection:
 - i. Fax / e-mail / Xerox/photo/scanned copy offers
 - ii. Offer made by Agent /retainer/consultant / Representatives / Associates / of the foreign principal
 - iii. Offer do not conform to validity period as per NIT/ITB.
 - iv. Offer without Bid bond /bank guarantee in prescribed format for amount and validity as per ITB / NIT.
 - v. Offer without valid GST registration
 - vi. Offer not accompanied with an undertaking to provide all necessary certificates / document for enabling Company to avail input GST credit benefit (wherever applicable) in respect of the payment of GST etc. which are payable against the supply and services (if awarded) along with documentary evidence of payment of Excise duty, VAT and GST.
 - vii. Offers where prices are not firm during entire duration of the contract and /or with qualifications.
 - viii. Offer not duly signed by authorized signatory

- ix. Bidders not meeting Mobilization, Delivery schedule, completion period.
- x. In case at any stage of tendering process, it is established that bidder has submitted forged documents/certificates/information towards fulfilment of any of the tender/contract conditions. Bidder agrees that quoted prices are inclusive of all taxes and duties, as applicable, including corporate tax / income tax etc.

D. GENERAL

Bidders to note the followings:

- a. Bidder to submit a declaration along with the bid that bidder is not blacklisted or placed on holiday list by any of the E&P company. If yes, bidder to submit the complete details along with the bid.
- b. In case bidder takes exception to any clause or terms condition of tender document not covered under BEC, Company shall have discretion to reject the offer on account of such exception.
- c. In case any contradiction between BEC and a clause appearing elsewhere in the bidding document, provision of BEC shall supersede all such clauses.
Inspection will be carried out by Company's officers / representative / Third party at the discretion of Company.

SECTION – 7

BILL OF QUANTITY (BOQ) / PRICE SCHEDULE (PS)

BILL OF QUANTITY (BOQ) / PRICE SCHEDULE (PS)

Bidder shall quote as per the following format. Contract shall be awarded to the technically acceptable most competitive bidder.

ITEM	DESCRIPTION OF ITEMS	UNIT	RATE in Rs.
1	Geophysical Survey Work		
1.1	Mobilization & Demobilization of Survey Spread		
1.2	Mobilization of a suitable survey boat and all other survey equipment at site to commence the survey including qualified survey personnel, transportation of equipment for carrying out survey at the sites and along the p/l route	LS	
1.3	Demobilization of survey spread and all other survey equipment and personnel from site after the completion of Site Survey.	LS	
2.0	Site Survey - -		
2.1	Geophysical survey for an area of 2000m x 1500m by deploying Multi- beam Echosounder, Side scan sonar, Sub-bottom Profiler & Magnetometer	per site	
2.2	Geophysical survey for an area of 2000m X 1000m by deploying Multi- beam Echosounder, Side scan sonar, Sub-bottom Profiler & Magnetometer	per site	
2.3	Geophysical survey for the field area covering 22sq km by deploying Multi- beam Echosounder, Side scan sonar, Sub-bottom Profiler & Magnetometer (Optional)	LS	
2.4	Processing and analysis of collected data and preparation of report for Site	per site	

Notes:

- The bidder shall quote firm unit rates against each item of the Price Schedule. The quoted rates shall remain firm during the entire contract period and shall be inclusive of all costs, charges, overheads, profit and incidental expenses required for satisfactory completion of the respective services.
- The services shall be required on a **callout basis**, as and when required by the Company. Each requirement shall be communicated to the Contractor/Consultant through a Callout / Work Order specifying the scope, location, estimated quantity, required deliverables and execution schedule.
- The Company does not guarantee any minimum quantity, minimum number of callouts or minimum expenditure during the contract period. The Contractor shall have no claim for compensation on account of reduction, increase or non-utilization of the indicative quantities.
- Mobilization and demobilization shall be payable only where specifically identified as separate items in the Price Schedule and shall be paid on an **actual callout basis**. No separate mobilization/demobilization charges shall be payable where the same are already included in the quoted rate for the respective survey/service.
- Mobilization charges shall be payable for each individual callout only where a fresh mobilization is specifically required by the Company. No additional mobilization charges shall be payable for continuation of the same assignment or for movement between survey locations covered under the same Callout / Work Order.
- Where vessel/day rates are provided separately, such rates shall include the vessel, standard crew, survey equipment, fuel, routine maintenance, communication, navigation and other resources required for execution of the specified survey, unless otherwise specifically stated in the Price Schedule.
- All equipment, instruments, software, accessories and other resources normally required for carrying out the respective geophysical survey shall be deemed to be included in the quoted unit rates. No separate charges shall be payable unless a specific item is included in the Price Schedule.
- Personnel required for normal execution of the quoted service shall be included in the respective service rate. Man-day rates, if provided separately, shall be applicable only for **additional manpower**

specifically requested and authorized by the Company.

9. Data processing, interpretation, quality control, preparation of drawings/charts and submission of reports shall be included in the respective survey/service rates wherever specifically mentioned in the scope. Separate payment shall not be made for the same activity under more than one Price Schedule item.
10. The applicable unit rates shall include preparation and submission of all deliverables specified in the Scope of Work, including processed data, survey charts, drawings, GIS/CAD files, anomaly/target registers, interpreted data and final reports, as applicable.
11. Standby charges, if applicable, shall be payable only when the Contractor's vessel/equipment/personnel are kept ready and available at the work location due to reasons attributable to the Company and specifically certified by the Company. Standby due to Contractor's reasons, equipment breakdown, inadequate manpower/equipment, weather conditions or failure to comply with the approved work programme shall not be payable, unless otherwise specifically approved by the Company.
12. No payment shall be made for weather-related standby unless specifically provided for in the Price Schedule and expressly certified by the Company. The bidder shall consider normal weather downtime and operational constraints while quoting its rates.
13. Transit time shall be deemed included in the quoted mobilization/demobilization or vessel/service rates, as applicable, unless a separate payable item for transit is specifically provided in the Price Schedule.
14. Payment shall be made based on the **actual quantity of services executed and accepted by the Company**, duly certified by the authorized representative of the Company, at the corresponding accepted unit rates.
15. For area- or length-based survey items, the payable quantity shall be determined based on the actual survey area/route length accepted and certified by the Company. The methodology for measurement shall be as specified in the Scope of Work / Callout.
16. **Payment Milestone**
Unless otherwise specified in the respective Callout / Work Order, payment shall be made as follows:
 - **80%** of the applicable value upon satisfactory completion of the field survey/acquisition and submission of the required processed data/preliminary deliverables; and
 - **20%** upon submission and acceptance of the final report and complete contractual deliverables.
17. Alternatively, where the nature of a particular assignment permits, the Company may specify a different milestone structure in the respective Callout / Work Order.
18. The Contractor shall submit invoices along with the Callout / Work Order reference, measurement/service completion certificate, supporting survey records, applicable deliverables and other documents required by the Company. Payment shall be processed after verification and certification of the invoice and deliverables.
19. Unless specifically stated otherwise, the quoted rates shall be exclusive of applicable GST. GST shall be payable additionally at the prevailing applicable rate against submission of a valid tax invoice. All other applicable taxes, duties, levies, cess and statutory charges shall be dealt with as specified in the tender documents.
20. No additional charges shall be payable for travelling, boarding/lodging, local transportation, communication, documentation, data storage, software, printing, scanning or other incidental expenses where such activities are required for completion of the respective service and are not separately identified in the Price Schedule.
21. In case a re-survey is required due to inadequate data quality, non-compliance with the approved survey methodology, equipment failure or any other reason attributable to the Contractor, the same shall be carried out **at no additional cost to the Company**.
22. The Contractor shall ensure that all survey data meet the accuracy, coverage, resolution and quality requirements specified in the Scope of Work. Submission of incomplete or unacceptable data shall not constitute completion of the respective service.
23. Each Callout / Work Order shall be valued based on the applicable accepted unit rates and the actual/approved quantities. The cumulative value of all Callouts during the contract period shall remain within the approved Contract Value / Purchase Order value.
24. The Company reserves the right to increase or decrease the quantity of any item or omit any item from the Price Schedule based on actual requirements, without any change in the accepted unit rates.
25. Any service not covered under the Price Schedule shall be undertaken only with the prior written approval of the Company. Such service shall be mutually agreed based on existing comparable rates,

derived rates or a separately negotiated rate, as applicable.

26. The unit rates quoted by the successful bidder and accepted by the Company shall be applicable uniformly for all Callouts issued during the contract period, unless otherwise specifically agreed through a formal amendment to the Contract.
27. The Total Evaluated Value shall be calculated by multiplying the indicative quantities with the corresponding quoted unit rates. The evaluated value shall be used for commercial comparison and determination of the successful bidder. The indicative quantities shall not constitute a commitment by the Company to procure the corresponding quantities.
28. The Contractor shall not be entitled to claim payment under more than one Price Schedule item for the same activity, cost component, manpower, equipment or deliverable. Where an activity is specifically included in an integrated/all-inclusive service rate, no separate payment shall be admissible for the same activity.
29. Where an **Integrated Geophysical Survey** rate is quoted, the rate shall be inclusive of all specified survey techniques, personnel, equipment, vessel, acquisition, processing, interpretation and reporting required under the scope of that item. Separate payment for individual components already covered under the integrated rate shall not be admissible.
30. Payment of any invoice shall not relieve the Contractor of its obligation to complete pending deliverables, rectify deficiencies or comply with the technical and contractual requirements of the Callout / Work Order.

SECTION-8

ANNEXURES

ANNEXURE-1	Bidder's Response Acknowledgement Form for Receipt of Tender Document
ANNEXURE-2	Bid Bond Format
ANNEXURE-3	Check List Prior to Bidding
ANNEXURE-4	Exception / Deviation / Conditions Performa
ANNEXURE-5	CUT-OUT SLIP for Un-priced Technical Offer
ANNEXURE-6	CUT-OUT SLIP for Priced Offer
ANNEXURE-7	CUT-OUT SLIP for outer envelops
ANNEXURE-8	Performa of Performance Bank Guarantee
ANNEXURE-9	List of Approved Banks
ANNEXURE-10	Customs Notification
ANNEXURE-11	Proforma for Provisional Acceptance Certificate
ANNEXURE-12	Proforma for Final Acceptance Certificate

ANNEXURE – 1

BIDDERS RESPONSE ACKNOWLEDGMENT FORM FOR RECEIPT OF TENDER DOCUMENT

As a delegated authority/representative of the organization named below, I have reviewed the contents of the package and on behalf of my Company, acknowledge the receipt of the same and advise that we will:

BID _____
NOT BID _____

Reason for no Bid
(optional): _____

For
Name of Company : _____
Signature : _____
Title : _____
Date : _____
Transmittal via facsimile:

ATTENTION

Head –Commercial & Supply Chain Management
Sun Petrochemicals Private Limited
09th Floor, ATL Corporate Park,
opp. L&T Gate no.7, Saki Vihar Road
Chandivali, Powai, Mumbai – PIN- 400072
Email: Dheeraj.paroch@sunpetro.com

ANNEXURE – 2
BID BOND FORMAT

TO: Sun Petrochemicals Private Limited, a Company incorporated under the provisions of the Companies Act, 1956 and having its registered office at, 8th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072, India. (hereinafter referred to as “Company”).

WHEREAS:

.....(hereinafter referred to as “Bidder”) has submitted a proposal dated (“hereinafter referred to as Proposal”) against **TENDER NO.:** dated for (hereinafter referred to as the “Tender”).

NOW, THEREFORE,

- (1) In response to the request made by the Bidder, we (Name of Banker/Insurer :) (hereinafter called the “Guarantor”) hereby irrevocably and unconditionally guarantee the sum of Indian Rupees/- (INR for Indian Bidders) and US \$ United States Dollars only – for Foreign Bidders) in favor of Company , if Bidder fails to perform its obligations as set forth below:
- (i) The Bidder agrees to keep the Proposal open for acceptance by Company during the period of validity (150 days from the Closing Date) specified in the Tender.
- (ii) The Bidder, having been notified of acceptance of its Proposal by Company during the period of Tender validity:
- (a) Fails or refuses to execute the agreed PO, if required; or
- (b) Fails or refuses to furnish the Performance Bank Guarantee in accordance with the format provided in the Tender document; or
- (c) Seeks Variation or modification of Proposal, modifications to the agreed terms and conditions.
- (d) Tries to influence Company on bid evaluation, bid comparison or Purchase Order (PO) award decision.
- The sum shall become payable to by immediately on first demand by Company without proof or conditions notwithstanding any constitution or protest by the Bidder or any other third party.
- (2) Company shall have the fullest liberty without our consent and without affecting in any manner, our obligation hereunder, to relax any of the terms and conditions of the aforesaid Tender, from time to time, or to postpone any time any of the powers exercisable by Company against the said Bidder and Guarantor shall not be relieved from its liabilities by reason of any such relaxation being granted to the Bidder by Company or any indulgence by Company to the said Bidder or by any such matters or things whatsoever.
- (3) The Guarantor shall not be discharged or released from this Guarantee by any Purchase Order (PO) made between the Bidder and Company with or without the consent of the Guarantor or by any alteration in the obligations undertaken by the Bidder or by any change in name or constitution of Company or the Bidder.
- (4) The Guarantee herein shall not be affected by any change in the constitution of the Bank or the Bidder.
- (5) This Guarantee shall not be revoked during its currency and shall remain in effect for One Hundred and fifty (150) days from the Tender Closing Date.
- (6) This Guarantee shall be governed and construed in accordance with the laws of India and all of the parties to this Guarantee hereby irrevocably submit to the non-exclusive jurisdiction of the High Court of Mumbai.

IN WITNESS whereof this Guarantee has been duly executed by GUARANTOR the _____ day of _____ for and on behalf of (_____)

Name : _____
Designation : _____
Banker's Seal : _____
Address : _____

NOTE:

1. Bid bond required as Tender Security deposit /Earnest money

It is a condition precedent to the acceptance of any Tender by the Company that the Bidder shall provide a Bid Bond by means of a Bank Guarantee for an amount stated in the Invitation to Tender in the prescribed format and valid for a period of 150 days from the Closing Date. The Tender may be disqualified in the absence of a Bid Bond in the prescribed format. In providing such a Bid Bond the bank shall also undertake to issue the Performance Bank Guarantee as required by Company in the event that the Tender is accepted.

s

2. Conditions for Invoking of Bid Bond Guarantee

The following conditions would also lead to the invoking of Bid Bond Guarantee:

- a) If the Tender is withdrawn during the validity period or any extension thereof.
- b) If the Tender is varied or modified in a manner not acceptable to Company during the validity or agreed extension validity period duly agreed by the Bidder or after notification of award by Company and prior to signing of the PO.
- c) If the successful Bidder is seeking modifications to the agreed terms and conditions after notification of award or declines to accept the Letter of Intent/Award.
- d) If the successful Bidder fails to furnish Performance Bank Guarantee within 10 days of the issue of the Letter of Intent/Award.
- e) Any effort by the Bidder to influence Company on bid evaluation, bid comparison or Purchase Order (PO) / Contract / LOA award decision.

The formats for any of the Bank Guarantees shall not be changed except for any minor variations that the Bank may require. Failure to comply with this requirement may entail disqualification of the Tender.

ANNEXURE - 3
CHECK LIST FOR BIDDING

This portion of the Tender is intended to serve as a checklist to ensure that all information necessary to evaluate your proposal has been included. Please indicate Yes / No or Acceptable / Not Acceptable, whichever is not applicable.

TECHNICAL

1. Has the bidder quoted for full scope of work as specified in the tender?
YES / NO
2. Has the bidder furnished the list of equipment that will be used in the performance of the work, along with their make, technical data, catalogue/ brochure of the manufacturer, etc.?
YES / NO
3. Has the bidder furnished the minimum personnel proposed to be assigned to this work?

YES / NO
4. Quality Control Manual and/ or Quality Control Program along with the Unpriced Techno Commercial Bid
YES / NO

COMMERCIAL

5. Confirm whether the bidder has submitted a Bid Bond as per the Clause mentioned in the Instructions to Bidders.
YES / NO
6. Confirm whether the bidder agrees to furnish a performance Bank Guarantee
YES / NO
7. Confirm that the prices quoted are firm and are inclusive of all taxes, duties, levies etc., applicable to personnel, equipment and materials to be used for execution of the Purchase Order (PO) / Contract / LOA for the first thirty-six (36) months and 12 months extension period if exercised.
YES / NO
8. Confirm whether the prices quoted are firm and applicable even if the work is awarded only in part.
YES / NO
9. Has the bidder confirmed the Commencement Date?
YES / NO
10. Confirm acceptance of Insurance liability as per Clause of the Model PO.
YES / NO
11. Confirm acceptance of Force Majeure provision as per mentioned in the Model PO.
YES / NO
12. Confirm acceptance of Liquidated Damages provision as per the Model PO.
YES / NO
13. Confirm acceptance provision for Arbitration as per Clause of the Model PO.
YES / NO
14. Confirm acceptance Taxes and Duties provision as per of the Model PO.
YES / NO
15. Confirm whether Unpriced Technical bid with all ANNEXURES and enclosures have been furnished in duplicate (1Original + 1 copy) in a separate sealed cover. Ensure that the Price Schedule of the Unpriced Technical bid is blank.
YES / NO
16. Confirm whether Priced Commercial Bid (1 Original +1 Copy) comprising only the Price Schedule has been furnished.
YES / NO
17. Has the bidder ensured that there is no over-writing in the offer? Have corrections, if any, been properly attested/ initiated by the bidder
YES / NO
18. Has the bidder ensured that all pages of the bid documents including additional sheets, if any, attached by the bidder signed by the duly authorized officer of the bidder?
YES / NO
19. Bidder ensured that proof of the signing authority.

YES / NO

20. Does the bidder accept bid validity period?

YES / NO

21. If the bid is submitted by a consortium, confirm whether the MOU of the consortium / JVC has been furnished.

YES / NO

22. Have all the exceptions/deviations/conditions taken by the bidder, having cost impact or not, been listed in the format provided as ANNEXURE 4 and attached with the Unpriced Techno Commercial Bid, without including the cost impact, if any?

YES / NO

23. Has bidder proposed any incentive scheme?

YES / NO

24. Has the bidder included the cost impact of incentive schemes in the Priced Commercial Bid only?

YES / NO

25. Has the cost impact, if any, of the exceptions taken been attached with the Priced Commercial Bid?

YES / NO

26. Confirm whether the bidder agrees for applicability of Indian Laws

YES / NO

ANNEXURE – 4
EXCEPTION/DEVIATION/CONDITIONS PROFORMA

Any and all exceptions/deviations/conditions to the terms and conditions of Tender No.- -----
----- should be indicated here and submitted along with the Unpriced Techno Commercial Bid without any price impact. Price impact, if any, of the exceptions/ deviations shall be duly completed, in this proforma, and attached to the Priced Commercial Bid only. If the bidder does not intend to take any exception / deviation, then he shall mark "No Exceptions Taken" in this proforma. If the proforma is left blank or if this sheet is not attached to the bid, then it will be presumed that bidder has not taken any exception/deviation/condition to the terms and conditions of the TENDER DOCUMENT. Company shall not take cognizance of any exception/deviation/condition (if any) indicated elsewhere except in this proforma.

Tender No. –

Technical Part (attach to Unpriced Techno Commercial Bid)

Section No, Page No. and Clause No.	Description of exception/ deviation/ condition	Reason(s) for exception/ deviation/ condition	Whether there is a Cost impact? ** (Yes / No)	Effect on Commencement Date

** Please do not indicate the price impact, if any, here.

Tender No.-

Commercial Part (attach to Priced Commercial Bid)

Currency: _____

ANNEXURE -5
CUT-OUT SLIPS FOR UNPRICED TECHNICAL OFFER
DO NOT OPEN - THIS IS A TENDER QUOTATION
(TECHNICAL UN-PRICED OFFER)

Client : SUN PETROCHEMICALS PRIVATE LIMITED

Tender No. : _____
Project Name : _____

On CALL OUT BASIS

Bid Due Date : _____

From: _____ **To:** _____

(Bidder's Details)	Head-SCM & Commercial SUN PETROCHEMICALS PRIVATE LIMITED 09th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072. Kind Attn: Mr. Dheeraj Paroch
---------------------------	--

(To be pasted on the outer envelope containing UNPRICED OFFER)

=====

ANNEXURE -6
CUT-OUT SLIPS FOR PRICED OFFER
DO NOT OPEN - THIS IS A TENDER QUOTATION
(PRICED OFFER)

Client : Sun Petrochemicals Private Limited
Tender No. : _____
Project Name : _____

Bid Due Date : _____

From: _____ To: _____

(Bidder's Details)	(Bidder's Details)	Head-SCM & Commercial SUN PETROCHEMICALS PRIVATE LIMITED 09th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072. Kind Attn: Mr. Dheeraj Paroch
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(To be pasted on the envelope containing PRICED OFFER)

ANNEXURE -7
CUT-OUT SLIPS FOR OUTER ENVELOPE
DO NOT OPEN - THIS IS A TENDER QUOTATION
(OUTER ENVELOPE CONTAINING TECHNICAL UN-PRICED OFFER + PRICED OFFER)

Client : SUN PETROCHEMICALS PRIVATE LIMITED

Tender No. : _____

Project Name : _____

On CALL OUT BASIS

Bid Due Date : _____

From: _____

To: _____

Bidder's Details)	Head-SCM & Commercial SUN PETROCHEMICALS PRIVATE LIMITED 09th Floor, ATL Corporate Park, opp. L&T Gate no.7, Saki Vihar Road Chandivali, Powai, Mumbai – PIN- 400072. Kind Attn: Mr. Dheeraj Paroch
------------------------------	--

(To be pasted on the outer envelope containing PRICED & UNPRICED OFFER)

ANNEXURE –8
PROFORMA OF PERFORMANCE BANK GUARANTEE

[To be executed on Stamp Paper of Rs. 100/- or such higher value as per the Stamp Act of the State in which the Guarantee is issued. Stamp Paper should be in the name of the Bank Issuing the Guarantee.]

To,
Sun Petrochemicals Pvt. Ltd. (SunPetro)
8th, 9th & 10th Floors, ATL Corporate Park,
Saki Vihar Road, Powai,
Mumbai - 400 072, Maharashtra,
BHARAT

Bank Guarantee No.:

Date:

Expiry Date:

This Guarantee is made on this _____ day of _____ 2026 by, _____ (Bank name and incorporation details) having its registered office at _____ (address of issuing branch) (hereinafter referred to as the “GUARANTOR”, which expression shall unless repugnant to the context or meaning thereof include its successors, administrators, executors and assigns) in favour of **Sun Petrochemicals Pvt. Ltd.**, a company registered under Part IX of the Companies Act, 1956 (CIN: U24219MH1995PTC464242) and having its registered office at 1004, 10th Floor, ATL Corporate Park, Saki Vihar Road, Powai, Mumbai-400072 and its Corporate office at 8th, 9th & 10th Floor, ATL Corporate Park, Saki Vihar Road, Powai, Mumbai - 400 072, Maharashtra, India (hereinafter referred to as the “**COMPANY**”, which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and assigns).

WHEREAS:

A. The COMPANY has issued Letter of Award/Rate Contract /Purchase Order/Contract/Work Order No. _____ dated _____ hereinafter referred to as the “LOA/RC/PO/WO/Contract”) in favour of _____, a company registered under the laws of _____ having its registered office at _____ (hereinafter referred as the “**CONTRACTOR/CONSULTANT**” which expression shall unless repugnant to the context or meaning thereof include its successors, administrators and permitted assigns) for _____ (hereinafter referred to as the “**PRODUCT**” or “**SERVICE**”).

B. In accordance with the terms and conditions of the said Letter of Award/Rate Contract /Purchase Order/Contract/Work Order the CONTRACTOR/CONSULTANT has agreed to provide a Guarantee for Performance of the Letter of Award/Rate Contract /Purchase Order/Contract/Work Order in form of Bank Guarantee issued by a nationalized/Scheduled Bank for the sum specified therein.

In consideration of the COMPANY having issued a Letter of Award/Rate Contract /Purchase Order/Contract/Work Order with the CONTRACTOR/CONSULTANT for the supply of the PRODUCT/SERVICE; we, the _____, the GUARANTOR do hereby unconditionally and irrevocably Guarantee and undertake:

I) to pay merely on written demand by the COMPANY to extent of Rs. _____/- (Rupees _____ only) against any loss, damage, costs, charges and expenses caused to or suffered by or that may be caused to or suffered by the COMPANY in the event of non-

performance/delivery of the PRODUCT/SERVICE supplied/rendered against the LOA/RC/PO/WO/Contract, without any demur, reservations, recourse, contest or protest and without any reference to the COMPANY. Any such demand made by the COMPANY on the GUARANTOR shall be absolute, unequivocal, conclusive and binding on the GUARANTOR as regards the amount due and payable, notwithstanding any disputes raised/pending before any court, tribunal, arbitration or any other authority.

II) to make the payment hereby Guaranteed to the COMPANY not later than the expiry of 48 hours from the receipt of the written demand made by the COMPANY.

1. We, the Bank further agree that:

- the COMPANY shall be entitled at his option to enforce this Guarantee against the GUARANTOR as a principal debtor, in the first instance notwithstanding any other Security or Guarantee that it may have in relation to the CONTRACTOR/CONSULTANT 's liabilities.
- this Guarantee shall be without prejudice to the other rights, available to the COMPANY against the CONTRACTOR/CONSULTANT in the event of any breach of the terms and conditions of the said Letter of Award/Rate Contract /Purchase Order/Contract/Work Order or unsatisfactory performance or failure or malfunctioning of the PRODUCT supplied/SERVICE rendered against the said Letter of Award/Rate Contract /Purchase Order/Contract/Work Order and giving of time by the COMPANY for repayment thereof, shall not in any way relieve the GUARANTOR of his liability under this Guarantee.
- this Guarantee shall not in any way be affected by the change in the constitution of the CONTRACTOR/CONSULTANT or by the fact that the CONTRACTOR/CONSULTANT has been wound up or any orders for winding up are passed or closed its business nor shall be affected by the change in the constitution, amalgamation, absorption or reconstruction of the GUARANTOR or the COMPANY or otherwise but shall ensure for and be available to and enforceable by the absorbing, amalgamated or reconstructed Company of the COMPANY.
- this Guarantee shall continue to be in force notwithstanding the discharge of the CONTRACTOR/CONSULTANT by operation of law and shall cease only on payment of the full amount by the GUARANTOR to the COMPANY of the amount hereby secured and on the claim of the COMPANY against the CONTRACTOR/CONSULTANT in respect of the said Letter of Award/Rate Contract /Purchase Order/Contract/Work Order being satisfied.
- this Guarantee shall be in addition to and not in substitution for any other Guarantee or security from the CONTRACTOR/CONSULTANT to be given to the COMPANY in respect of the said Letter of Award/Rate Contract /Purchase Order/Contract/Work Order.

2. The Guarantee herein contained shall remain in full force and effect till discharged by the COMPANY or upto _____ whichever is earlier and the GUARANTOR undertake not to revoke this Guarantee during its currency except with previous consent of the COMPANY in writing.

3. Notwithstanding anything contained herein:

- our liability under this bank Guarantee shall not exceed Rs. _____/- (Rupees _____ only);
- this bank Guarantee shall be valid upto _____ and

4. we are liable to pay the Guaranteed amount or any part thereof under this bank Guarantee only and only if you serve upon us a written claim or demand on or before _____. If a claim has been received by us on or before the said date, all the rights of the COMPANY under this

Guarantee shall be valid and shall not cease until the claim has been satisfied.

5. All Claims of the COMPANY (beneficiary) against this Guarantee, shall be remitted by the(GUARANTOR) to the following account of the COMPANY only through electronic transfer of funds, unless otherwise specifically communicated by the COMPANY:

- 1) Beneficiary Account Name: Sun Petrochemicals Private Limited
- 2) Bank Name: ICICI Bank Limited
- 3) Bank Account Number.: 054405007002
- 4) IFSC Code: ICIC0000544

IN WITNESS WHEREOF the _____ (please specify the name of the Bank), through its authorized officer/constituted attorney, has executed these presents as of the day and year first above written.

SIGNED AND DELIVERED FOR AND ON BEHALF OF _____ (Name of the Bank).

PLACE:

DATE:

Address:

IN PRESENCE OF:

1.

2.

ANNEXURE -9
LIST OF APPROVED BANKS

Guarantee issued from following banks will be accepted as PBG/SD/EMD/BID BOND

1. All Nationalised Banks including Public Sector Banks-IDBI Ltd
2. Private Sector Banks- Axis Bank, ICICI Bank and HDFC Bank
3. Commercial Banks:
 - I. Kotak Mahindra Bank
 - II. Yes Bank
 - III. RBL Bank (The Ratnakar Bank Ltd)
 - IV. IndusInd Bank
 - V. Karur Vysya Bank
 - VI. DCB Bank
 - VII. Fedrel Bank
 - VIII. South Indian Bank

ANNEXURE - 10
CUSTOMS NOTIFICATION

Custom Notifications will be applicable as per latest and relevant guidelines for goods imported in connection with the Purchase Order (PO) signed with the Government of India as applicable under the relevant Production Sharing Purchase Order (PO) (PSC) / New Exploration Licensing Policy (NELP).

ANNEXURE-11

PROVISIONAL ACCEPTANCE CERTIFICATE

Contract / LOA / Purchase Order (PO) NO:

Date:

DESCRIPTION OF SUPPLIES / SERVICE:

.....
The above SUPPLIES / Services have been provisionally accepted with effect from on behalf of _____ (COMPANY) in good order with the exceptions as described in Appendix-1(if applicable), subject to the Delivery and Warranty conditions contained in the AGREEMENT, effective from.....

For and on behalf of: _____

(COMPANY)

Name

Designation

Signature

Date

EXCEPTIONS TO COMPLETION

Ref: PROVISIONAL ACCEPTANCE CERTIFICATE

COMPANY to detail below any and all exceptions to the completion of the SUPPLIES/SERVICES described in this PROVISIONAL ACCEPTANCE CERTIFICATE.

ANNEXURE-12
FINAL ACCEPTANCE CERTIFICATE

AGREEMENT/PURCHASE ORDER (PO) NO:

Date:

DESCRIPTION OF SUPPLIES/ SERVICES

.....

The above SERVICE /SUPPLIES have been finally accepted on behalf of -----
(COMPSNY) in apparent good order, subject to the Warranty conditions contained in the
AGREEMENT, with effect from20....

For and on behalf of: _____

(COMPANY)

Name

Designation

Signature

Date

Date

END OF TENDER DOCUMENT