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No. SunPetro/Gujarat/O&M/2025-26/SPPL-215/Bulletin-2

Date:27.06.2025

BULLETIN #2

Sub: Tender for Hiring of Operation & Maintenance (O&M) Services for SunPetro's Oil and Gas Fields in Gujarat.

Ref: Tender No.: SunPetro/Gujarat/O&M/2025-26/SPPL-215

Sun Petrochemicals Private Limited (SunPetro), hereby authorized following amendment / clarification in the above referred Tender:

Sr. No	Page/Clause/Ref No.	Description	Clarification Required	SunPetro's Response
1	Wages	Wages Consideration details has not mentioned in tender	SunPetro to confirm Zone to consider wages for Bhaskara and Hazira field	Bidder to consider all applicable requirements for Central wages.
2	Skill Category	Skill Category has not mentioned in tender for all positions (Highly Skilled, Skilled, Semi Skilled & Un Skilled)	SunPetro to confirm skill category for positions mentioned in tender for both Bhaskar and Hazira field	Bidder to consider as applicable for requirements.
3	Insurance	Ref page no: 32 -Clause ref: 3.19.5 -Point no: 4- Personal Accident and Medical Insurance for each of Contractor's Personnel valid for the area(s) in which Work is to be performed and for any travel for any period(s) during which Work is being performed. This insurance should include cover for all hospital and medical costs, and all costs for repatriation.	SunPetro to confirm Insurance coverage amount to consider for Personal accident and Medical Insurance . Also for medical insurance SunPetro to confirm coverage for individual only or dependent also if dependent confirm the no of dependents and mention relationship of the dependents	Bidder to consider insurance as applicable for statutory compliances.
4	Insurance	Ref page no: 33 page no: 6 ,:The Contractor will be required to have insurance coverage for "Oil Industries Endorsement" in its insurance policy	SunPetro to confirm details of "Oil industries endorsement"	May please ignore
5	Tender	This tender is for 2 Areas Bhaskara and Hazira field	SunPetro to confirm bidder can participate anyone tender either Hazira or Bhaskara field	Bidder is free to quote separately for 1 site or for both sites

6	Transportation	Vehicle requirement inside site movement	SunPetro to confirm vehicle required for inside site movement for manpower and materials will be provided by SunPetro	Internal travel within site is provided by SunPetro. However to & fro from designated place of work to Bidders camp, Bidder to make arrangement for travel.
7	Manpower	Ref Page no:62 & 63 Part-B-TECHNICAL SPECIFICATION FOR HAZIRA FIELD-S.no.10 - Lab Technician - 0 and S.no 11 - unskilled Manpower - 0 Whereas in Page No. 57, 1.5 Manpower requirement for Onshore Field Point No.11, Lab Technician requirement is given as 1 - Please clarify.	SunPetro to confirm correct Manpower requirement	Bidder to provide rates as mentioned in the Price Schedule.
8	Office Space	Provision of office space is not mentioned the tender	SunPetro to confirm the office space will be provided for service provider Site In charge in the Bhaskara and Hazira field	Office space at site for Bidders Site in charge will be provided
9	OT	Scope of OT charges (over and above 8 hrs working) is not mentioned in the tender	SunPetro to confirm OT (above 8 hrs work for G shift employees) if applicable due to emergency work or any other purposes will be reimbursed as per actual charges	Company discourages any short of OT. Therefore bidder need to ensure sufficient personnel for meeting the requirement.
10	Consumables	Ref page no:68 - it is mentioned that 2.1 and 2.2 that consumables and house keeping items minimum stock to be maintained	SunPetro to confirm/clarify whether service provider to purchase consumables and housekeeping consumables on monthly basis or as per required basis	Bidder to ensure sufficient consumables as indicated, bidder is free to maintain purchase frequency as suits.
11	Minimum Wages Revision reimbursement	Ref Page no:76 Point (ii) Escalation : it is mentioned that SunPetro may like to consider escalation clause on man-day rates linked with the initial labour index announced by the Government of India and after completion of 1 year	Bidder to understands that labor index means revision of minimum wages time to time by governments. SunPetro to confirm equivalent statutory charges changes due to minimum wages also reimbursable	Clause is very clear and same to be followed.

12	Bulletin # 1	Bid Security / Bid Bond	Though Separate Account Numbers given for both the fields, respective amount (bifurcated from Rs.30,00,000) is not mentioned. Please clarify	May please be divided into 2 equal parts for the respective fields
13	Responsibility Matrix	<p>Clause No.9.0 OTHER CONTRACTUAL COMPLIANCES Point No. 9.2</p> <p>Maintaining following documents & Records.</p> <ol style="list-style-type: none"> 1. O&M report. 2. Spares, Consumable, Lubricant stock record 3. Base Inspection Record 4. Waste Management Record 5. Material received / dispatch Record 6. Performance measurement records as agreed mutually. 	Please confirm the necessary Stationeries Like Record Book, Log Books etc will be supplied by SunPetro for maintaining the documents and records.	For all site specific O&M requirements stationary will be provided by Company. However all bidders record to be maintained in Bidders stationary.
14	ITB 1.1.12	Date Of Mobilization 15 days from the date of LOI/LOA / Mobilization notice	We request the mobilization period as minimum 60 days as the contractor shall require to verify the CVs interview give time for notice period etc.	Tender condition to be followed.
15	ITB 1.1.13	Validity of Contract period 5 years + 1 year extension option at SunPetro's discretion on same terms & conditions	We understand that the firm duration shall be 5years minimum.	Yes
16	ITB 2.12	Splitting of work The Company shall have a Right to split the work /supply between two or more bidders at its sole discretion.	We hereby request Company may kindly share the plan if any for splitting the work.	Tender is meant for two sites Hazira and Bhaskar. These can be awarded together ot separately at discretion of company.
17	ITB 2.15	Performance Bank guarantee The Successful bidder shall furnish to Company, a Performance Bank Guarantee for 10% of the estimated Contract value within 15 days of issue of the LOI / Contract (whichever is earlier) in the format as given in	We hereby request Company may kindly confirm the acceptance of the PBG for the 10% of the estimated annualized contract value. Since the contract is for 5 years and this being service contract we	PBG to be submitted as per Tender

		Annexure #8 from any of the nationalized or scheduled private banks as listed in the tender document Annexure #9. If the bidder does not submit the Performance Bank Guarantee as stipulated above, Sun Petro reserves the Right to take appropriate measures to secure the interest of the Company and right to cancel the award of LOI without thereby holding / incurring any liability towards bidder for any work / material / services already done / provided by the bidder / supplier.	hereby request Company may kindly confirm the acceptance of the same.	
18	GCC 3.7.1.C	Termination in the event of Force Majeure In the event that a condition of Force Majeure exists at the Site for a period of fifteen (15) consecutive days, Company shall have the right to terminate this Contract by giving two (2) days advance notice to Contractor.	We request Company may give Contractor advance notice of 10 days.	Force Majure Situations are not a predictive situation, hence the original to be retained
19	GCC 3.7.4	De-hiring: Company may, at its option, de-hire the services of the Contractor due to interruption in the work / unit programme, by giving three (3) days written notice to the Contractor and during this period no charges for equipment and personnel etc. shall be payable by Company. However, contractor will take immediate action to demobilize the personnel, machines and other equipment immediately. SunPetro may call the Contractor along with the whole setup by issuing	We request Company may give Contractor notice of 10 days.	Clause will be as per Tender

		fifteen days' notice to mobilize again.		
20	GCC 3.8.1.7	Required PPE to be identified as per Company Norms & colour coding. Sufficient stock of PPE shall be maintained at all time. Also the Contractor's Employee shall be trained for uses of PPE.	We request Company may kindly share the required PPE	It is presumed that Experienced Bidder understand what standard PPE is required for working in Oil & Gas Industry.
21	GCC 3.11.1	Liquidated damage If Contractor for any reason other than Force Majeure, fails to timely mobilize all the equipment (fit for purpose) and/or personnel with requisite experience at designated location/well site as per the time schedule mentioned in the Contract or the extended date or fails to timely commence, continue or perform the services or continue uninterrupted Work in accordance with the terms of this Contract or the extended date or if Contractor repudiates the Contract before completion of the Works in accordance with the Contract, or any if above reason resulting to delay delivery of work completion, the Company may without prejudice to any other right or remedy available to the Company, shall have a right to seek payment from the Contractor as ascertained and agreed liquidated damages, and not by way of penalty, One percent (1%) for each week of mobilization / delivery of material / equipment or	<p>We hereby request Company may kindly consider our request for the implication of LD as ½% (half percent) per week limited to 10% of the annualized contract value.</p> <p>We also request Company may confirm that All deduction cumulative to be limited to 10% of the annualized contract value.</p>	Clause will be as per Tender

		commencement of work or each interruption of work or late completion of work / delayed delivery of work up to a maximum of Ten percent (10%) of total estimated / annualized contract value.		
22	GCC 3.18.5.1	Change in Law In the event of any change or amendment of any Act or law, Rules or Regulations of Government of India or Public Body, which becomes effective after the effective date of this Contract and which results in increased / decrease cost of the works under the Contract though increased / decreased liability of taxes, (other than personnel and Corporate taxes), duties, the Contractor shall be indemnified for any such increased cost by the Company subject to the production of documentation proof provided the rates and all applicable taxes along with the tax rate, were clearly indicated at the time of Bid submission by contractor	In case of law change for the custom formalities, we understand that the Company shall compensate the Contractor towards the difference in tax/duty/ statutory cost.	Clause is self explanatory
23	GCC 3.19.5.2	Commercial or comprehensive General Liability Insurance, including coverage for contractual Liability to cover liability under this contract and cross liability Sudden and Accidental pollution, in the amount equal to the contract value combined single limit each occurrence with an aggregate limit of contract value for bodily injury and property damage provided	We request Company may confirm the acceptance of the limit of the claim as not more than the annualized contract Value.	Clause will be as per Tender

		that there will not be any excess/deductibles in the policy to be taken by the contractor. The coverage should provide insurance for any incident or series of incidents covering the operations of the Contractor in the performance of the Contract. If Contractors Liability Insurance is written on a "claims made" form it must provide for (i) a retroactive date prior to, or coincident with, the commencement of service under this contract and (ii) a minimum extended claims reporting period of one (1) year. This policy shall include Company and its directors, officers, employees and agents as additional insured.		
24	GCC 3.24.6	<p>Limitation of Liability The total liability of the contractor shall be limited to 100% of the contractor value if no fault by contractor. In case intentional damages, it would be 200% of the contract value. The Company shall indemnify and hold harmless the Contractor against all claims and liabilities in excess of the above limits, provided that aforesaid cap for limitation of liability shall not apply and the Contractor shall continue to remain responsible for all liabilities which arise on account of: <input type="checkbox"/> Breach of Applicable Laws by the Contractor Group. <input type="checkbox"/> Liability for payment or non-payment of taxes and</p>	The limitation of liability may be please accepted as limited to the annualized contract value.	Clause will be as per Tender

		<p>other statutory duties/ fees of any nature.</p> <p><input type="checkbox"/> Liability for breach of Intellectual Property Rights of any person. <input type="checkbox"/> Breach of Confidentiality obligations</p>		
25	GCC 3.25	<p>The Performance Bank Guarantee shall be of 10% of one year estimated contract value and shall be valid and be retained for Ninety (90) Days after the completion/termination of the Contract except where claims are outstanding there under or where previously drawn by the Company but not later than Thirty (30) days after the final settlement of such claims or Ninety (90) Days whichever is later If the Contractor does not submit the Performance Bank Guarantee as stipulated above, Sun Petro reserves the right to cancel the award of LOI / LOA.</p>	<p>We hereby request Company may kindly confirm the acceptance of the PBG for the 10% of the estimated annualized contract value and the PBG Validity for 60 days beyond the completion period. Since the contract is for 5 years and this being service contract we hereby request Company may kindly confirm the acceptance of the same.</p>	PBG to be submitted as per Tender
26	GCC 3.27	<p>NON-EXCLUSIVE CONTRACT This Contract is nonexclusive and Company reserves the right to engage other contractors to perform similar or identical work. Contractor shall afford such other contractors adequate opportunity to carry out their agreements and shall accomplish the work in cooperation with those contractors and with Company.</p>	<p>We hereby request Company to confirm at what instance this clause shall be applicable.</p> <p>We are performing the services at present at ONGC MoPU Sagar Samrat and there has not been any such issue to have such other contractors intervention or engagement.</p>	Please note this is an non exclusive contract and the clause confirms to it
27	GCC 3.29.1.I	<p>Manpower Deployment Once the Work is awarded, Contractor has to provide resume of candidates to SunPetro Representative, within 7 days. SunPetro, at</p>	<p>We hereby request to kindly accept the mobilization within 60 days for this contract and also request the acceptance of the submission of the CV</p>	Mobilisation period will be as per tender.

		its discretion, may also interact with the candidates if so required.	of the candidates suitably to be mobilized within 60 days.	
28	GCC 3.29.3.II	During entire period of contract, all contract Employee must be certified by a Medical Practitioner, that Employee is fit to work in Mines. Contractor shall provide suitable PPE (Personal Protective Equipment) / safety kits and liveries including uniform/ overalls, helmets, safety boots/gumboots, safety glasses, Rain coat to his employees. Only cotton clothing is allowed at site. Contractor personnel should carry their own uniform/ overalls and the same should be bearing Contractor Company's logo and should be of different colours (other than the colour followed by SunPetro).	We request Company to share the colour codes.	Grey colour for coverall and Helmet of Blue colour
29	GCC 3.29.3.III	Contractor shall report all incident/accident/ Near miss to Company's HSE Manager immediately. In case of any accident on duty hours to contractors' employees, contractor shall provide all medical assistance to the injured person at the cost of contractor. First aid and support to be provided by the company as per mines / factories act as applicable. On request of contractor's authorized person, SunPetro shall provide support for treatment in SunPetro's empanel hospitals at the cost of contractor.	We understand that the HSE team for the project shall be provided by Company. Contractor shall provide the HSE officer / HSE Fire watch technician Please confirm.	Bidders need to have their own HSE organisation to address HSE issues with their people and asset. Company HSE Management system to be followed by the Bidder for execution of work at our site.

30	SOW 1.2	14 days ON-OFF 08:00 to 20:00 hrs (Day Shift) & 20:00 to 08:00 hrs (Night Shift)	We hereby request Company to confirm acceptance of the work cycle as 28/35 on + 28/35 off. This is the general practice adopted as of now	Tender condition to be followed.
31	SOW 1.2 Note IV	SunPetro, at its discretion, may send back any team member of the Contractor from the plant in the interest of SunPetro, without assigning any reason to the contractor, whatsoever.	We understand that the reasons shall be justified or please share the instance when and how this shall be initiated.	Tender condition to be followed.
32	SOW 1.3	Necessary tools and tackles like spanner set, screwdrivers & testers, pliers, well site tool kit with brass hammer (3/5/10 kgs), pipe wrench heavy duty (small /big) etc shall be arranged and maintained by the Contractor at site.	We hereby request Company to confirm the tentative list of the tools and tackles for the 3 locations as there is cost implication for the same. We understand that the list of tools and tackles shall be limited to the list as mentioned in SN 2 of Section 3, 5. Please confirm.	Bidder is to maintain tools and tackles as specified in the tender.
33	SOW 1.4.14	Maintain a running inventory of medical supplies on the response vehicle and makes/recommend purchases for 1st aid inventory when necessary at plant	We hereby request Company to confirm that the response vehicle (ambulance) shall be provided by Company.	Ambulance or Emergency Vehicle at site shall be provided by Company in case of requirement.
34		PART-A: O&M SERVICES FOR BHASKAR FIELD SN 7 Technician – Mechanical Shift 8 Hrs Duty 2 2x1=1	We understand that the total requirement of personnel for this line item shall be 2 nos Manpower as mentioned as 1 no and the total shall be 120 while mentioned in the scope is 119. Please confirm	Bidder to quote for all single items as per Price Schedule
35		For BHASKAR FIELD tools tackles	List for spanner is repeated from SN 3 to 15 and SN 16 to 25 and SN 26 to 38 and 39 to 48 is also repeated.	Bidder to quote for all single items as per Price Schedule

			Please confirm we can consider only one set for the same.	
36	Responsibility matrix 9	Waste Management Procedure of SunPetro shall be followed.	We request Company to share the Procedure for waste management	Standard waste management system for segregation and storage at designated bins to be used
37	SOW and SOR	There is requirement of LMV and HMV Drivers	We hereby request Company to confirm that the vehicle shall be provided by Company and driver needs to be provided by Contractor.	Agreed
38		Submission date is 07 th July 2025	We request extension for the same for a weeks time from the date of submission or receipt of replies which ever is latter.	Tender Closing / Bid Submission Date & Time has been extended up to 14th July 2025 15:00 Hrs IST.

All other terms and conditions of the Tender remain unchanged.

Regards,

Sun Petrochemicals Pvt. Ltd