

INSTRUCTIONS ON INVITATION TO BID (ITB)

PUBLISHED ON 15th April 2019 IN THE TIMES OF INDIA (MUMBAI, DELHI, GURGAON, AHMEDABAD AND CHENNAI)

Sun Petrochemicals Pvt. Ltd. (SunPeto), is pleased to invite Bids for Sale of Crude Oil as described below:

A] DETAILS OF TENDER

Sl no.	Tender No.	Description of supply / service	Tender Fee		Tender Security/ EMD/ Bid Bond		Schedule of Tender			
			Location/Site	INR	INR	Start Date & Time of Issuing Tender Document	Last Date & Time for seeking clarification by Bidder	Last date & time of Issuing Tender document	Tender Closing / submission Date & Time	
1	SunPetro/SONG/ITB/2019-20/BM-156	Sale of Produced Crude Oil / Test Oil and Pit Oil for Baola & Modhera Fields, Gujarat	Baola & Modhera Fields, Gujarat	Nil	10 lakh	15-04-2019 at 11:30 Hrs.IST	at 30-04-2019 at 16:00 Hrs. IST	at 14-05-2019 at 16:30 Hrs. IST	15-05-2019 at 15:00 Hrs. IST	

B] INSTRUCTIONS TO THE BIDDERS

1] Complete Tender document and other details & instructions / future amendments shall be published in our website www.sunpetro.com/song

2] TYPE OF TENDER

Sun Petrochemicals Private Limited (Sun Petro) invite bidders under open tender to submit the Bids for the above listed tender in accordance with the requirements & details as stated in the respective Tender Document, under TWO ENVELOPE SINGLE STAGE BIDDING SYSTEM in following two Envelopes :

ENVELOPE-I: Technical & Un-Priced Commercial Bid
ENVELOPE-II: Priced Commercial Bid

Bidders are requested to read the instructions and requirements in the Tender Document carefully and accordingly to submit the Technical & Un-Priced Commercial Bid in one envelop and Priced Commercial Bid in another envelop as stated above, each in a separate wax sealed envelopes. Both envelopes are required to be placed in one wax sealed envelope and be send to the tendering office address. Bids should be complete in all respects, as per the requirements of the relevant Sections & Annexures.

3] ISSUE OF TENDER DOCUMENT :

i Complete Tender Document shall be issued against request by the interested Bidders

ii Interested bidders should request for issue of Tender Document by sending e-mail to sunpetro.tender@sunpetro.com (with cc to surendra.mishra@sunpetro.com & allan.nunes@sunpetro.com).

iii Merely issue of the Tender Document to any of the Bidders does not qualify the Bidder automatically for their bid consideration. The Bidder should qualify by meeting Tender Terms & Conditions in the respective tender, including Bid Evaluation Criteria (BEC) described in the respective tender.

4] TENDER FEE :

Not Applicable

5] Tender Security / EMD (Ernest Money Deposit) / Bid Bond

i Bidder can submit requisite Tender Security / EMD as indicated in the tender document, either in the form of EMD (Ernest Money Deposit) as a Demand Draft (DD) or Bid Bond drawn from any "Scheduled Bank" in India along with Technical & Un-Priced Commercial Bid in the ENVELOPE-I .

ii Demand Draft (DD) against EMD for the requisite amount should be issued by Nationalized / Scheduled Bank In India drawn in favour of "Sun Petrochemicals Pvt. Ltd." payable at Mumbai.

OR

Bid Bond against Bid Security for the requisite amount indicated in the tender should be issued by Nationalized / Scheduled Bank In India as per the format & instructions in the Tender Document.

6] AMENDMENT / BULLETINS

Any amendment /Bulletins regarding the tender, if issued shall be sent to all the bidders who have been issued the tender for information/compliance .

7] SUBMISSION OF TENDER

Bidder to submit their tender under "Two Bid System" complete in all respect as per instruction in the Tender document on or before closing /submission date and time at Tender issuing Office (i.e. Sun Petrochemical Pvt. Limited, 17/B, Mahal Industrial Estate, Mahakali Caves Road Andheri (E), Mumbai – 400093(INDIA))