

**INSTRUCTIONS ON INVITATION TO BID (ITB) PUBLISHED ON 06.06.2018
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A DETAILS OF TENDER									
Sl no.	Tender No.	Description of supply / service	Location/Site	Tender Fee		Schedule of Tender			
				Indian Bidder INR	Foreign Bidder USD	Start Date & Time of Issuing Tender Document	Last Date & Time for seeking clarification by Bidder	Last date & time of Issuing Tender document	Tender Closing / submission Date & Time
1	SunPetro/SONG/ITB/2018-19/ G-126	Hiring of Rig for Drilling & Work Over Integrated Services	Oil& Gas Field, Gujarat	3500	100	06-06-2018 at 11:30 Hrs.IST	at 15-06-2018 at 16:00 Hrs. IST	at 27-06-2018 at 16:30 Hrs. IST	at 28-06-2018 at 15:00 Hrs. IST

<p>B] INSTRUCTIONS TO THE BIDDERS</p> <p>1] Complete Tender document and other details & instructions / future amendments shall be published in our website www.sunpetro.com/song</p> <p>2] TYPE OF TENDER Sun Petrochemicals Private Limited (Sun Petro) invite bidders under International competitive Bidding (ICB) to submit the Bids for the above listed tender s in accordance with the requirements & details as stated in the respective Tender Document, under TWO ENVELOPE SINGLE STAGE BIDDING SYSTEM in following two Envelopes : ENVELOPE-I: Technical & Un-Priced Commercial Bid ENVELOPE-II: Priced Commercial Bid Bidders are requested to read the instructions and requirements in the Tender Document carefully and accordingly to submit the Technical &Un-Priced Commercial Bid in one envelop and Priced Commercial Bid in another envelop as stated above, each in a separate wax sealed envelopes. Both envelopes are required to be placed in one wax sealed envelope and be send to the tendering office address. Bids should be complete in all respects, as per the requirements of the relevant Sections & Annexures.</p> <p>3] ISSUE OF TENDER DOCUENT : i Complete Tender Document shall be issued against request by the intereseted Bidders ii Interested bidders should request for issue of Tender Document by sending e-mail to sunpetro.tender@sunpetro.com (with cc to surendra.mishra@sunpetro.com) along with applicable Tender fee (scan copy of Demand Draft for tender fee) , sepreteley for each tender. iii Merely issue of the Tender Document to any of the Bidders does not qualify the Bidder automatically for their bid consideration. The Bidder should qualify by meeting Tender Terms & Conditions in the respective tender , including Bid Evaluation Criteria (BEC) described in the respective tender.</p> <p>4] TENDER FEE : i Tender Fee in the form of Demand draft for requisite Tender fee as per above mentioned table should be issued by Nationalised / Scheduled Bank In India drawn in favour of "Sun Petrochemicals Pvt. Ltd." payable at Mumbai) ii The Tender fee is non refundable iii Tender submitted without tender fee are liable to be rejected.</p> <p>5] EMD (Ernest Money Deposit) /Bid Bond i Bidder can submit requisite Tender security as indicated in the tender document, either in the form of EMD (Ernest Money Deposit) or Bid Bond along with Technical & Un-Priced Commercial Bid in the ENVELOPE-I . ii Demand Draft (DD)against Bid Security for the requisite amount indicated in the Tender should be issued by Nationalised / Scheduled Bank In India drawn in favour of "Sun Petrochemicals Pvt. Ltd." payable at Mumbai) OR Bid Bond against Bid Security for the requisite amount indicated in the tender should be issued by Nationalised / Scheduled Bank In India as per the format & instructions in the Tender Document.</p> <p>6] AMENDMENT / BULLETINS Any amendment /Bulletins regarding the tender, if issued shall be sent to all the bidders who have been issued the tender for information/compliance .</p> <p>7] SUBMISSION OF TENDER Bidder to submit tender complete in all respect as per instruction in the Tender document on or before closing /submission date and time at Tender issuing Office</p>									
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